

TSO COUNCIL MINUTES

Wednesday, May 27, 2020

Present: Sandi Medendorp, President; Sue Black, Steve Denison, Jerry Harkleroad, Tim Hay, Edie Hepler, Chuck Kimbrough, Arlene LaTurner, Carol Leyton, Paul Maffeo, Alexa Munoz, JoEllen Schill, Chris Steele, Ted Watts

Staff: Miste Damrill, Director of Community Education; Chris Stoykov, Advisor

Guests: Marcia Chase, Georgann Lennon, Ray Mathis, Jan Reha

Location: The meeting was held through teleconferencing on Zoom due to the closure of all schools including Bellevue College North Campus, and the Emergency Public Health Declaration to Stay Home during the COVID-19 pandemic

Minutes: The Minutes of April 22, 2020 and May 6, 2020 were approved as submitted

Reports from Officers

President: Sandi Medendorp

1. How can TSO manage this crisis and improve for the future?
 - a. What does the destination look like one year from now?
2. In July Sandi will assume the computer e-mail and RSVP duties that communicates with the TSO membership as well as other miscellaneous website updating operations

Treasurer: Ted Watts

1. Beginning balance for 2019-20 was \$24,693
 - a. Revenue for Fall quarter \$3,957; Total cash balance \$28,650
 - b. Expenses: Seminar speaker fees \$2,000; payroll taxes speaker fees \$85; printing \$1,248; meetings \$6,109; domain name reservation \$79; Total expenses: \$9,521
 - c. Current balance: \$19,127. With current expenditures this cash balance will last only three (3) years
2. The Student Activity fee is not a reliable source of income for our program
3. The current balance held at the Foundation for TELOS improvements and instruction is \$42,000

Reports from Committees

Events: Steve Denison

1. The Election
 - a. The nominating committee solicited through the TSO email list additional nominations for TSO Council offices. No further nominations or suggestions were received.
 - b. The slate of officers for 2020-2021 proposed by the nominating committee is:
 1. Executive Officers: President Ted Watts; Vice President Charles Kimbrough; Secretary Alexa Munoz; Treasurer Jan Reha
 2. At Large Members: Marcia Chase, Gerald Harkleroad, Tim Hay, Diane Kester, Georgann Lennon, Paul Maffeo, Ray Mathis
 - c. The ballot was distributed by the TSO email list on May 12. Returned by the deadline of May 19 were 129 ballots unanimous in voting for the slate of officers for 2020-2021 school year
2. The Biannual meeting usually held in August will be postponed due to COVID-19. The December Biannual meeting is questionable, and is dependent on pandemic conditions. Alternatives available

for a lesser expenditure of funds will be explored

3. The committee will be developing ways of changing the bylaws in response to issues raised by the present election. Marcia Chase is drafting those new bylaws

Curriculum: Chris Steele

1. The Curriculum Committee is scheduled to meet on Thursday, June 4, 2020, at 3:30 on Zoom
2. The Cybersecurity Seminar by Andrew Baze has a sign-up list of 70-80 people
3. Miste Damrill will meet with Chris Steele and Chuck Kimbrough early next week

Teloscope: Sue Black

1. The Fall edition of Teloscope will be online, and because of that, there is no option for a hard copy similar to the one published in the Spring
2. Articles for Fall are being finalized

Report from Staff

Director of Community Education: Miste Damrill

1. Development of greater connectivity between Staff and TELOS is needed and will be worked on
2. Bellevue College is planning to offer all classes online except for those that cannot be offered online
 - a. To acquaint students with online classes seven (7) free online 1-to-3-hour classes will be offered in the Fall
 - b. Fulltime classes will be offered during June, July, and August. Not all but most of these classes will be online
 - c. Planning is still occurring for the Fall Quarter classes
 - d. TELOS had 47% of its classes canceled for Spring and the highest fill rate of all classes
3. Bellevue College is partnering with all of the community colleges to offer online cross registration to class offerings. This would allow someone to take an online class not offered by Bellevue College but one of the other colleges, and also allow out of Bellevue College district individuals to take Bellevue College classes including TELOS online
 - a. An online brochure could stimulate students to take TELOS courses
4. The marketing department will be made available to TELOS to stimulate class registrations
5. Classes to teach online course presentations will be available for instructors

New Business

1. Will clubs be compensated for the cost of the *Zoom* feed?
2. How do the clubs fit into the online *Zoom* environment?

Incoming Officer Statements

President Ted Watts: I want to focus on the fact TELOS would not exist without teachers, classrooms, and content

Vice President Chuck Kimbrough: I will focus on instructors and subjects

Adjournment: The meeting adjourned at 4:53 pm

Next Meeting: The next meeting is June 24, 2020, 3:30 pm on *Zoom*

Submitted by Alexa Munoz, Secretary