

## TSO COUNCIL MINUTES

Wednesday, November 21, 2018

**Present:** Jerry Bunce, President; Carla Barnes, Steve Denison, Stanley Habib, Tim Hay, Diane Kester, Bryan Leyton, Ron Lebeiko, Sandi Medendorp, Alexa Munoz, Chris Steele, Ted Watts

**Absent:** Virginia Binder

**Guest:** Edie Heppler

**Minutes:** The Minutes of October 17, 2018, were approved as submitted following a motion by Tim Hay seconded by Diane Kester

### **Reports from Officers**

**President:** Jerry Bunce

1. No members have been appointed to the Task Force by the Administration
2. The printing policy is 10 pages per student per quarter. TSO will pay for additional copying

**Vice President:** Tim Hay

1. The Dean of Continuing Education position is still open
2. Since the administration has not yet appointed members of the Task Force, it would expedite business if the Strategic Planning Committee compiles a list of topics that need to be discussed with the administration

### **Reports from Committees**

**Events:** Steve Denison

1. Preparations are complete for the Holiday party
2. It has been decided by the committee that two mixer games will be played. One game is a game of knowledge, and the other is a game of skill. Sandi Medendorp moved and Steve Denison seconded to allow awarding a prize of a free class during Winter Quarter to the winner of the game of skill. The motion passed
3. Steve Denison moved and Tim Hay seconded to make the lunch free for the instructors invited and attending the party. The motion carried

**Telescope:** Sandi Medendorp

The next issue of Telescope that will be out in two months, and will feature promotion of new classes and student art that will illustrate the issue

**Curriculum:** Chris Steele

1. The Seminars in November-December quarter-break are scheduled with four Seminars in the first week and two Seminars during the second week
2. A Seminar is scheduled for the Spring quarter-break on March 4
3. The business cards were printed and are now available
4. Since the "View of the News" is a standard 11 to 12 week class, it may be appropriate to offer it for online option so that students can sample it for future enrollment

### **Old Business**

1. The TSO brochures have been completed
2. Steve Denison is working with Virginia Binder to post the TSO sign-up form on the website

3. Plans are being made to organize a faculty gathering
4. There needs to be systematic recruitment for TELOS/TSO instructors

**New Business:** None

**Next Meeting:** the next meeting is December 19, 2018, at 1:30 pm in Room 1120

Submitted by Alexa Munoz, Secretary