

TSO COUNCIL MINUTES
Wednesday, February 20, 2019

Present: Jerry Bunce, President; Steven Denison, Tim Hay. Ron Lebeiko, Paul Maffeo, Sandi Medendorp, Alexa Munoz, Chris Steele, Ted Watts

Absent: Carla Barnes, Stanley Habib, Diane Kester, Brian Leyton

Guests: Edie Heppler, Chuck Kimbrough

Minutes: The Minutes of January 16, 2019 were approved as submitted following a motion by Ted Watts seconded by Steven Denison

Reports from Officers

President: Jerry Bunce

1. The President has not received any meeting notice from the Task Force
2. In order for the committees to meet prior to the Council meeting, the day of the Council meeting has been changed. Tim Hay has written a revision for the Standing Rules:

“Rule V. Meetings: A. At all meetings, 1., Starting Wednesday, April 24, 2019, regular meetings of the TELOS Student Organization Council will be held at 3:30 pm on the 4th Wednesday of the month in a room to be scheduled within the Bellevue College North Campus building”

Sandi Medendorp moved to approve the amendment; Steven Denison seconded, and the motion was unanimously approved

3. Leslie Lum, Bellevue College Business Instructor, has requested permission to conduct a marketing survey on two different issues. The instructor is interested in obtaining multi-cultural viewpoints, and the surveys will be conducted outside of class. Approval was given

Vice President and Strategic Planning: Tim Hay

1. Discussed the Killian Guidelines which governs the expenditure of the service and activity fee collected by the College. Currently no funds for the service and activities fee can be spent unless the Bellevue College policy of submission of a project plan to Student Programs is approved. No funds can be spent for parties or gifts but must be spent according to the approved plan and/or budget
 - a. Ted Watts explained that the Killian Guidelines are a compendium of opinions of the Attorney General regarding the expenditure of student service and activity fees. These Guidelines are not law but have been adopted by the junior colleges as a means of guiding the expenditure of these funds with the intention of preventing the expenditure of the fees for gifts
 - b. The President directed the Strategic Planning Committee to provide a projection and/or plan for the expenditure of the accrued service and activity fees

Secretary: Alexa Munoz

The Secretary presented a chart of the Bellevue College Administrative Hierarchy. There have been numerous changes requiring further revision

Treasurer: Ron Lebeiko

Revenues for the period ending February 25, 2019 are \$ 29,381, and expenditures were \$ 3,463.81. The current balance is \$ 25,917.37

Reports from Committees

Events: Steven Denison

- a. The timeline and actions needed for the upcoming election are:
 - March 11: Request for candidates emailed to entire TSO mail list;
 - April 12: Submissions from candidates due which must include a photo (jpeg) and short biography. Submissions without a photo and biography will not be accepted. Submissions should be emailed to Info@telosso@gmail.com
 - April 15: Election committee will finalize the list of candidates;
 - April 17: May 15, June 19: All candidates are encouraged to attend a Council meeting;
 - April 17: TSO Council will receive a status report regarding elections. After Council meeting there should be a short informal meeting to discuss the responsibilities of the Council positions with members of the Election Committee;
 - April 22: Biographical data and pictures will be posted on the website;
 - April 29-May 3: Class hosts will make announcements and distribute notices about the election, using materials supplied in host packets
 - May 3: Email entire TSO list about upcoming election
 - May 6-10: Election Committee will finalize election ballot details and schedule members to staff the election table;
 - May 17: Count ballots and send an informal email to the current TSO Council and the TSO Council-elect with results;
 - May 20: Announce official results at the next TSO Council meeting, post on the TSO website, and email to TSO members
- b. Seeking a site for week-day use for the Summer Meeting, but there is still a reservation at the North Bellevue Community Center for the event

Telescope: Sandi Medendorp

The election of the Council will be covered as well as the Summer Meeting. Still requested are articles and editorials

Curriculum: Chris Steele

- a. Because of snow, the Committee did not meet on its regularly scheduled meeting, February 15, but will meet on February 22 instead
- b. Due to the snow 52 classes were rescheduled. Two Seminars were rescheduled from March 5 and 12 to March 27 and 28
- c. The tour of the Transportation Center at Bellevue City Hall will take place on February 27
- d. The downstairs closet needs cleaning

New Business

The development of a new by-law proposing the annual meeting become a supplemental meeting option for regular meetings was directed by the President to Edie Heppler as a Special Assignment

Adjournment: The meeting adjourned at 5:10 pm

Next Meeting: The next meeting is March 20 at 1:30 pm in room 1120

Submitted by Alexa Munoz, Secretary