

EVENTS COMMITTEE REGULAR MEETING
Friday, October 19, 2018 9:30 AM
FINAL MINUTES

Present: Steve Denison, Bryan Leyton, Jerry Harkleroad, Chris Steele, Inna Nikolova and Susan Wilkins.
Edie Heppler arrived at 9:55 AM and Chris Steele left at 10:20 AM.

Minutes taken by Susan Wilkins

WINTER HOLIDAY PARTY
Wednesday, December 5
VFW Hall on 148th Ave NE in Bellevue

Volunteers for the party should arrive between 9:30 and 10:00 AM

Jerry will bring: Gazebo, fir boughs and garlands, ribbons, string lights, ornament balls

Susan will bring: PA System with microphone, Boom boxes to play holiday radio music, tablecloths (all one color), inflatable snowman, vacuums for clean-up, scissors, blue tape

Steve will bring: Signage for how to get there on day of party

There will be 16 tables plus chairs. Setup will be done by VFW people.

Ina asked how tables would be decorated and Jerry explained that there would be fir boughs and ornaments at the center of the tables.

We will need a poster to distribute to classroom hosts to announce the party.

There will be a "Save the Date" email for Holiday Party followed by a sign-up email.

Last day of class is November 15.

SUMMER PICNIC

We need a new name for the summer picnic because it wasn't a picnic. Suggested names: End of Summer Luncheon, TELOS Summer Party, TELOS Summer Celebration

Possible Change of Venue for Summer Picnic: Kelsey Creek, Crossroads Community Center. Steve will look into this.

Meeting adjourned at 10:40 AM