

EVENTS COMMITTEE REGULAR MEETING
Friday, July 20, 2018 9:30 AM
FINAL MINUTES

Present: Steve Denison, Bryan Leyton, Jerry Harkleroad, Monika Hall, Chris Steele, Susan Wilkins, Tim Hay

Minutes taken by Susan Wilkins

MINUTES: June 18, 2018 Minutes were approved.

SUMMER PICNIC - Saturday, August 18 at the North Bellevue Community Center

Steve Denison reported that Bellevue College has become more proactive in getting bills paid. The rental fee reimbursement for the picnic reservation at the North Bellevue Community Center for the picnic has already been paid.

Tim Hay brought up the issue of reimbursement -- Bellevue College doesn't like reimbursements and wants expenditures approved ahead of time; however, if you have a receipt (such as for reserving the community center that may not allow for pre-approval without jeopardizing the reservation), BC will provide reimbursement.

For the picnic, Steve investigated having box lunches. The drawbacks were that the lunches were made the day before so they were old on the day of the picnic, and we needed an exact headcount and had to pay for each lunch whether it was eaten or not. He also considered having picnic guests make their own sandwiches from a selection of breads, meats and topping, and was told that it takes too long for people to assemble their own sandwiches.

Susan Magan will be catering the picnic. Ideas for the food selection were: Cold beef meatloaf with ketchup, Fried Chicken, Pasta Salad, Vegetarian, Burgers, Vegi-burgers, hot dogs. We want to have a picnic atmosphere.

Bellevue College requires a 4-hour window for all events so the length of the picnic will be 10:00 AM - 2:00 PM but guests will only be there from 11:30AM-1:30PM. Setup and clean-up will occur before and after the announced picnic schedule.

Raj will send out an invitation to the TSO email list and people can RSVP directly to that email. An 8x11 flyer will be distributed to classes that are in session. A follow-up email will be sent.

The picnic will include a business meeting and the topic will be TELOS tuition fee increases. (Increases will be \$79 - \$99 - \$125 - \$139 over the next 4? years.)

Volunteers:

Volunteers should arrive at 10:30 AM (Susan Magan will arrive at 10:00 AM)

Steve will bring sign-in sheets.

Monika will sit at table with the sign-in sheet and will collect \$10 from each guest.

Susan will bring extra vacuum for clean-up.

Chris & Tim left at 9:50 AM.

Monika left at 10:10 AM.

Jerry mentioned that he has cassettes of the founder of TELOS being interviewed. He also has historical TELOS scrap books from the Billingtons that are stored in the utility closet. What should happen to these?

Meeting adjourned at 10:20 AM