

TSO COUNCIL MINUTES
Wednesday, September 19, 2018

Present: Jerry Bunce, President; Carla Barnes, Virginia Binder, Steve Denison, Tim Hay, Diane Kester, Ron Lebeiko, Jim Maynard, Sandi Medendorp, Alexa Munoz, Chris Steele, Ted Watts

Absent: Stanley Habib, Bryan Leyton, Paul Maffeo

Guests: Edie Heppler, Carole Maynard

Minutes: Ron Lebeiko moved, seconded by Sandi Medendorp, to approve the minutes of August 15, 2018. The Minutes of August 15 were approved by a unanimous vote of the Council.

Reports from Officers

President: Jerry Bunce

1. Met on August 21, 2018, with Jerry Weber, President, Bellevue College; Al Lewis, Vice President of Economics and Workforce Development; Jennifer Sohonie, Director of Community Solutions; Jerry Bunce, President TSO Council; and Council Representatives Chuck Kimbrough, Ron Lebeiko, Jim Maynard, Sandi Medendorp, and Chris Steele.
 - a. Jerry presented the TSO talking points, and survey results indicating TSO makes money for Bellevue College Continuing Education (BCCE). In the interest of pluralism, social justice, equity, and diversity, the TSO President indicated there is value in appointing a task force to review and recommend solutions to TELOS fee increases.
 - b. College President Weber was impressed by the statistics presented, and agreed to establish a task force to assist in determining solutions.
2. President Bunce appointed Dave Osmer, Sandi Medendorp, Chris Steele, and Ted Watts to the Task Force.
 - a. Ron Lebeiko moved, seconded by Tim Hay, that the Task Force be appointed for four months, and the President appoint a chair who shall be a member of the Strategic Planning Committee or an elected member of the Council. The motion failed.
 - b. Tim Hay moved, seconded by Sandi Medendorp, that the Special Committee Task Force be approved as appointed by the President. The motion carried.
 - c. To date there has been no further progress in the College appointments to the Task Force.
3. The Task Force developed a PowerPoint presentation which was shown to the Council. The presentation includes Bellevue College's (BC) core values, mission statement, and management statement. An important segment of the presentation are the TSO objectives written by Ted Watts. These are:
 - a. Agreement that TELOS has increased the positive contribution to BCCE cash flow every year for the past five years, *i. e.*, TELOS makes money for BCCE;
 - b. Recognition by BCCE that., based on TSO's survey data, increases in TELOS tuition will likely result in a decrease in revenue;
 - c. Agreement to pursue other means of continuing to increase TELOS revenue, and thereby continuing to increase its positive contribution to BCCE's revenue;
 - d. Agreement that future increases in TELOS course tuition will be considered in consultation with TSO and with jointly agreed to methodology for evaluating revenue and expenses;
 - e. Agreement on the minimum number of students required to hold a TELOS class;
 - f. Development of, and agreement on, a joint Mission Statement for TELOS and BCCE that reflects our partnership relationship. Placement of this joint statement on both BCCE and

TELOS websites.

Concluding the Task Force PowerPoint are financial documents that indicate TELOS positive cash flow, gross revenue vs. expenses, competitive analysis, and average tuition increases for other BC courses.

4. Received through Public Information requests was a report called “Strengthening Programs—TELOS,” Bellevue College’s description and analysis of the viability of the TELOS program. Included in this report are enrollment trends, gross revenue vs. expenses, competitive analysis, and recommendations.

- a. The BC report varied greatly from the TELOS statements causing the Council to have substantial questions about the origin of the facts presented in the report.

5. The Council reaffirmed the Mission Statement which appears on the TELOS website, and was a joint mission statement with BCCE that proposed partnership, collaboration, and a co-curricular relationship—although it was agreed that the term co-curricular is not well understood.

- a. Current Mission Statement:

The TELOS Student Organization (TSO) is the representative body for students enrolled in courses of the TELOS Program within the Division of Continuing Education at Bellevue College. Also, as an entity within the Office of Student Programs of the College, and similar to several other student programs within this Office, it functions as a co-curricular organization, thereby providing input to the TELOS Program regarding the academic learning experience of TELOS students. Accordingly, it organizes and implements activities both on- and off-campus of interest to TELOS students and provides outreach, primarily to retirees in the greater Eastside King County Community.

- b. TELOS Mission Draft Revision:

TELOS is a Greek word meaning fulfillment. The TELOS Retiree Education program at Bellevue College (BC) is the premier education program for seniors in the Northwest. It provides a fulfilling experience for curious, lifelong learners who want a broad range of classes in a learning community environment. The TELOS Student Organization (TSO) partners with BC administration to create this robust community of lifetime learners. The TSO Curriculum Committee collaborates with administration to identify instructors and intriguing course offerings from our members who have been successful in business, academia, and non-profits.

Treasurer: Ron Lebeiko

During August there was \$225 spent for copying charged to the TELOS account. These charges are being clarified. There also seems to be no process for determining administrative charges, and this is being checked

Reports from Committees

Events: Steve Denison

Planning holiday party which will be held at the VFW Hall, and is the only site available. The committee is discussing the possibility of some kind of mixer.

Telescope: Sandi Medendorp

The next edition is being prepared. The class schedule will be printed as soon as available which is six weeks prior to the class dates. October 22 is the print date.

Website: Virginia Binder

1. There are 60 courses with no fewer than 12 students.
2. The most popular section of the website is the class offerings, and second is the calendar.
3. Solicitations were made for student contributions, but there have been no submissions.

Curriculum: Chris Steele

1. TSO business cards will be printed.
2. Use of the microphone must be arranged prior to start of class. There is a lapel microphone Available.
3. 8-12 students per class may not compensate BCCE for costs.
4. There will not be any TSO fundraisers.
5. Off-site functions that are part of a course are approved as part of the BCCE course approval process. If an off-site is held by TSO it must be approved by a project plan submitted to Student Programs.
6. Travel that is part of a TSO event and coordinated by TSO or a TSO function must be approved by Student Programs with a Project Plan.
7. If TSO is having an approved event and people drive or arrange travel on their own, then no approval for the travel is required.

Old Business: None

New Business

1. A new TSO brochure is ready for printing.
2. Enrollment numbers are unknown.
3. Marketing committee re-establishment was not discussed.

Adjournment: The meeting adjourned at 4:52 p.m.

Next Meeting: October 17, 2018, 3:30 p.m., Room 1120

Submitted by Alexa Munoz, Secretary