

## TSO COUNCIL MINUTES

Wednesday, September 29, 2021

Present: Ted Watts, President, Jerry Bunce, Steve Denison, Diane Kester, Bryan Leyton, Ray Mathis, Sandi Medendorp, Alexa Munoz, Donna Oberembt, Jan Reha

Absent: Jerry Harkleroad, Chuck Kimbrough, Georgann Lennon, Alan Stuard

Staff: Michael Kaptik, Dean of Student Life; Lisa Corcoran, Director of Operations

Guests: Tim Hay, Ron Lebeiko, Paul Maffeo, Chris Steele

### **Reports from Staff**

Dean of Student Life: Michael Kaptik

1. The Bellevue College Trustees have resolved that the Services and Activities Fee (S & A) is a mandatory student fee instituted by a campus tax by students
  - a. Following consideration by the Associated Student Government (ASG) an issue is considered by the President's Cabinet before reaching a Board of Trustee discussion
2. The Attorney General has ruled that the studentbody means everybody. In this case everybody would vote on a referendum to institute an S & A Fee for the TELOS program even though the fee effects only TELOS students according to the present ASG Constitution.
3. It is possible to change the ASG Constitution to provide for other options for levying an S & A Fee. Jerry Bunce will attend the first meeting of the year of the ASG Board of Directors to be held on October 11 to discuss the S & A issue
4. It was stated that the S & A fee issue has been debated for 3 years and 39 days so it is time for for decisive action in order to pay Seminar speakers and provide funds to hold major informational sessions
5. Dean Kaptik ws reminded about his commitment to submit a written statement on the "TELOS Learning Community" name change proposal

Director of Operations: Lisa Corcoran

1. Enrollment records need to be requested through the public information office
2. In-person classes are being scheduled for Winter, but there will not be a lot of of in-person assistance available because of minimal staffing
  - a. Registration for Winter Quarter is scheduled to begin on November 16 providing the new software is integrated.
  - b. Instructors are already scheduled
  - c. Winter Quarter has not yet been published
3. Two situations lead to lost proposals: an inaccessible email account and multiple managers reporting to different individuals. These situations have been eliminated to provide consistency in the process so each instructor will be responded to in person
4. The software change is a monumental undertaking for Continuing Education. Instructors will be assisted in transition
5. The staff is trying to be as easy and successful as possible with a staff that is 2/3's less than two years ago, but necessary tasks consume time that runs out too fast

## **Report from Committee**

**Curriculum Committee:** Donna Oberembt

The committee decided on December 10th for a fundraiser with Alessandro Regio as speaker. Donna moved that a fundraiser fee of \$30 be charged to attendees. Bryan Leyton seconded the motion, and the Council unanimously approved it

**Adjournment:** Jan Reha moved and Jerry Bunce seconded the motion to adjourn at 4:38 pm

**Next Meeting:** The next meeting is **October 27, 2021 at 3:30 pm on Zoom**

Submitted by Alexa Munoz, Secretary