

TSO COUNCIL MINUTES

Wednesday, July 28, 2021

Present: Ted Watts, President; Jerry Bunce, Steve Denison, Jerry Harkleroad, Diane Kester, Chuck Kimbrough, Georgann Lennon, Bryan Leyton, Ray Mathis, Alexa Munoz, Donna Oberembt, Jan Reha, Alan Stuard

Absent: Sandi Medendorp

Staff: Michael Kaptik, Dean of Student Life
Jennifer Sohonie, Acting Vice President Continuing Education

Guests: Tim Hay, Ron Lebeiko, Paul Maffeo, Rawlee Ridgeway, Andrea Smith-Clark, Chris Steele

Minutes The Minutes of June 23, 2021 were approved as corrected following a motion by Jerry Bunce seconded by Chuck Kimbrough

Reports from Staff

Acting Vice President of Continuing Education, Jennifer Sohonie

1. Online courses will continue in Fall. In-person classes for Winter are still on a wait/see status
2. The face-to-face/online hybrid is not feasible to present at this time because production is too complex
3. There will be no 4-session classes at present, but 4-session proposals will be evaluated on a case by case basis. TELOS will keep the 8-session pricing, but there is less flexibility when overhead allocations are specific. The administrative energy is the same for both 4-session and 8-session classes
4. Completion of accreditation is stalled because of the installation of work on the CTCLink
5. BC Foundation monies can be spent on promotion

Dean of Student Life, Michael Kaptik

1. One of the ground rules to recruitment is not to offer programs that are not available
2. Program notice can be sent to other districts, and providing these districts do not object, the programs can be offered to that district
3. For clarification, Dean Kaptik will submit a written statement on the "TELOS Learning Community" name change proposal
4. There has been no progress on the student and activities fee (S & A fee) issue

Reports from Officers

Vice President: Chuck Kimbrough

Will continue work on S & A fee with Dean Kaptik

Treasurer: Jan Reha

Expended \$600 for speakers at 3 Seminars. Current balance is \$16,510

Reports from Committees

Curriculum: Donna Oberembt

1. Summer class registration is 9 classes with 146 students. One class of 30 was canceled because the

instructor did not have the proper certification

2. Fall Quarter registration is underway with 37 class offerings. Eight classes starting October 6 have 243 registrants
3. Taste of Telos for Fall is scheduled on September 7, 9, 14, and 15
4. Winter Course proposals are due in mid-August. Proposals submitted online are due on August 16. New and returning instructors need to contact Bellevue College

Events: Steve Denison

1. Hybrid class presentations are complex. The social side is not always promoted on Zoom and the personal touch that is the emotional glue to community is not present
2. Event possibly in September, but there are questions of attendance and venue because in-person must be with not more than ten attending with masks. The "Delta" variant has taken care of large events for this year, and the most prudent option is a vaccination
3. Fundraiser + \$10 may be an option, but community centers are not open during the week. The Unitarian Church is open all week

Marketing:

1. It is important to maintain the committee
2. Possibly other committees can do their own promotion
4. Jerry Bunce suggested a letter or notice written to the e-mail list soliciting a marketing chair
5. Public Service Announcement buys will cost how much?

Old Business

1. Chris Steele requested permission to destroy old Seminar sign-in sheets. Following a motion by Steve Denison, permission was granted by a unanimous vote
2. The current TELOS By-laws and Standing Rules, as the organization's founding documents, will be submitted to the Office of Student Engagement to fulfill the chartering requirements

Adjournment: The meeting adjourned at 5 pm

Next Meeting: The next meeting is **August 25 at 3:30 pm on Zoom**

Submitted by Alexa Munoz, Secretary