

## TSO COUNCIL MINUTES

Wednesday, June 23, 2021

Present: Ted Watts, President; Jerry Bunce, Steve Denison, Jerry Harkleroad, Tim Hay, Diane Kester, Georgann Lennon, Paul Maffeo, Ray Mathis, Sandi Medendorp, Alexa Munoz, Donna Oberembt, Jan Reha

Absent: Chuck Kimbrough

Staff: Michael Kaptik, Dean of Student Life

Guests: Ron Lebeiko, Bryan Leyton, Rawlee Ridgeway, Chris Steele, Alan Stuard

Minutes: The minutes were approved as corrected following a motion by Jerry Bunce seconded by Paul Maffeo

### **Report from Staff**

Dean of Student Life, Michael Kaptik

1. Jennifer Sohonie's position has changed to Acting Vice President of Continuing Education
2. Annie DeLeon will be the support staff for TELOS beginning July 1
3. CTCLink data software is ready to deploy in early November. A committee is working to assure ease of learning and operating the Link by instructors
4. Guidance is due in July from Governor Inslee on COVID-19 requirements on room capacity. Until that guidance is received, in-person class attendance cannot be planned
5. The Services and Activities Fee (S & A Fee) as specified in RCW 28B.15.045 provides for multiple options while the campus construct has only one option. There is a need to rethink the fee the whole studentbody would have to vote on since TELOS, for example, is a small program specific to retirees enrolled in a Continuing Education program The S & A Fee written to be specific to TELOS would have to be approved by Associated Student Government (ASG). All organizations have access to S & A fees
  - a. There are opportunities to find other fundriasing options possibly within the Foundation processes
  - b. The TSO Council recognizes the need to have a reliable income, but at the same time does not want to deprive the younger students of fundraising opportunities
6. According to Amanda Arboleta of the Office of Student Engagement, TSO lacks a charter due to the change in definition of a student program. The Office of Student Engagement maintains records of the foundational documents of all organizations that identifies the purpose, goals, and other pertinent information that identify each organization.
7. According to the Office of Student Engagement, the proposed name change from TELOS to "TELOS Learning Community" cannot take place. The term "learning community" is used in other departments, and for that reason would lead to confusing TELOS with these other departments when there needs to be a clear delineation of TELOS/TSO

### **Reports from Officers**

President: Ted Watts

1. The purpose of TSO is to do everthing we can to suport TELOS
2. Distribution of the Summer Course Catalog is slow

3. The Fall Quarter will begin on October 4
4. IACET status is awaiting completion of required submissions

Secretary: Alexa Munoz

The Council was queried on whether distribution of committee minutes with the Council minutes each month would be useful in their decision making. The Council decided that reports from committee chairs provided enough information

Treasurer: Jan Reha

Expenditures for seminar speakers was \$2,000 leaving a balance of \$16,927

### **Reports from Committees**

Curriculum: Donna Oberembt

1. There are 18 classes scheduled for Summer Quarter. Ten classes are filled; and 2 to 3 need 3 or less students. Enrolled are 209 which is an increase of 140. Only one class did not fill
2. Thirty-five classes are scheduled for Fall Quarter
3. Good seminars will be presented next Monday, Tuesday and Wednesday. Participation in the Seminars has been good. Monday's seminar is on the Missoula floods, and includes amazing pictures
4. Participation in Summer Taste of TELOS has improved. Instructors also are enjoying the opportunity of listening to others who are presenting
5. Jerry Harkleroad is working on a date for Alessandro's fundraiser. He is determining how much should be charged, and when sign-ups should end

Events: Steve Denison

1. Back in business with an event tentatively set just before the holidays.
  - a. Budget needs to be determined for 100 people. Venues are not cheap for that number, but the the purpose of the meeting has been effectively met in the past
  - b. The cost in the past has been \$3,500 for only one-fifth to one-eighth of the TELOS population

Marketing:

1. Paul Schmid resigned following a meeting with the President and Jerry Harkleroad
2. Planned projects will continue
3. Jerry Harkleroad will continue to work on the course catalog

Communications: Sandi Medendorp

1. TELOScope will be available mid to late July
2. Graphics: the campus print shop will assist with graphics
3. The calendar on the website does not show committee meetings--day and time. Sandi will manage it

**Adjournment:** The meeting adjourned at 5 pm

**Next Meeting:** The next meeting will be **July 28, 2021 at 3:30 pm on Zoom**

Submitted by Alexa Munoz, Secretary