

## TSO COUNCIL MINUTES

Wednesday, September 23, 2020

Present: Ted Watts, President; Marcia Chase, Steve Denison, Jerry Harkleroad, Tim Hay, Diane Kester, Chuck Kimbrough, Paul Maffeo, Ray Mathis, Alexa Munoz, Jan Reha, Chris Steele

Absent: Sue Black, Georgann Lennon

Guests: Edie Heppler, Sandi Medendorp, Rawlee Ridgeway

Staff: Gary Locke, Bellevue College Interim President; Carrie Moore, Director of Student Programs; Amanda Arboleda, Student Programs, Student Involvement; Chris Stoynov, Advisor, Student Programs; Jennifer Sohonie, Executive Director, Continuing Education

Minutes: The minutes of August 26, 2020 were approved following a motion by Diane Kester seconded by Jerry Harkleroad

### **Reports from Staff**

Bellevue College Interim President: Gary Locke

#### 1. Finances

- a. The Foundation is administered by the Work Force area
- b. The Student Activity fee is a student affairs benefit program with a process that can be released and used
  1. Currently there is a one and one-half monthly wait prior to obtaining permissions for even minor expenses. This needs to be adjusted

#### 2. Continuing Education

- a.. This department needs to streamline and revise curriculum
  1. Courses require personal interaction—hand-on experience
  2. Adjustments in teaching are required with safety and health issues
  3. Cannot be 100% online

#### 3. Enrollments have increased in comparison to other schools and are above last year's enrollment

- a. There is diversity in course offerings that attract diverse students
  1. "*Running start*" provides courses for high school students so high school students can also take courses at Bellevue College and graduate simultaneously with high school. They are eligible to enroll in a four year college as a junior
  2. Programs for students with disabilities are available for those who might not otherwise be served

b. Input into course design is ongoing so that relationships are stimulating and interesting

#### 4. Financial aid is available. There are core uses with a streamlined fast process

#### 5. Answers to questions

- a. What about survivability in the Bellevue College system?  
~TELOS is self supporting with a sufficient enrollment to pay for instructors. It will stay.
- b. What about the student activities fee?  
~There is support for the student activity fee. Make sure there is a clear policy and procedures for these funds and streamline access. Council should establish guidelines with framework for the funds using permanent language in a resolution to the Board of Trustees.
- c. How can TSO assist with lobbying the legislature?

~Education is important to receive the continual training and retraining during our lives. Technical training needs more recognition. Currently Bellevue College's only hands-on training is in the healthcare field. Attending candidate forums is one method of contacting legislators, but messaging a personal story is very effective also

6. Policy issues that need addressing
  - a. Holding classes and meeting with "Zoom" is a reasonable policy even though the school is officially part of Microsoft "Teams". Gov. Locke is still inquiring about this problem.
  - b. TSO funding needs resolution because the student approval process is too long especially for a small amount of money
  - c. There are only 17 Winter Quarter classes which does not meet the needs of the population. How can we work together to create a more robust offering of classes? Perhaps a volunteer could be hired to assist with TELOS, or the foundation funds could be used to fund a position that would work with Jennifer. A large variety of courses attract students, and there needs to be a lot more collaboration and sharing to continue to have sufficient sign-up for classes. Gov. Locke was not familiar with this problem

Continuing Education Executive Director: Jennifer Sohonie

The challenges are difficult with the loss of two positions. It is too early to tell if there are enough resources to adequately formulate a comprehensive curriculum

Director of Student Programs: Carrie Moore

1. Chris Stoykov has given very good guidance and support to TSO
2. TSO leadership has done a good job in reporting, but it would be helpful to continue.
3. Darina and Alessandro Regio's classes have gone very well. Their paperwork on Winter quarter classes were not received. Also not received were proposals from Jim Maynard
4. Because of personnel changes, there was confusion concerning the date when course proposals for Winter Quarter were due
5. A Program Manager, Annie deLeon, is currently being trained in Community Education. She will assist Brian Kim

**Reports from Officers**

President: Ted Watts

Paul Schmid has been appointed Chair of the Marketing and Futures Committee

Treasurer: Jan Reha

Beginning balance was \$18,927 minus an expense of \$400 closing balance is \$18,527

**Reports from Committees**

Events: Steve Denison

By-law review is tabled to the October meeting

**Old Business:** None

**New Business:** None

**Adjournment:** The meeting adjourned at 4:57 pm

**Next Meeting:** The next meeting is October 28, 2020 at 3:30 pm on Zoom

Submitted by Alexa Munoz, Secretary