

## TSO COUNCIL MINUTES

Wednesday, September 25, 2019

Present: Sandi Medendorp, President; Steven Denison, Tim Hay, Edie Heppler, Chuck Kimbrough, Arlene LaTurner, Carol Leyton, Paul Maffeo, Alexa Munoz, JoEllen Schill, Chris Steele, Ted Watts

Absent: Jerry Harkleroad

Guest: Ron Lebieko

Minutes: The Minutes of August 28, 2019 were approved following a motion by JoEllen Schill seconded by Chuck Kimbrough

### **Reports from Officers**

President: Sandi Medendorp

New tent cards printed with the current office held are on order for all Council officers and members

Vice President: Edie Heppler

- a. There are no class hosts this quarter
- b. Teachers need to compare the class sign-in sheet with the teacher's enrollment sheet
- c. Council members and Class Hosts must take FERPA training. *Net id* is necessary to access the online FERPA training

Treasurer: Ted Watts

- a. There is no prohibition on information that differs from the teacher's
- b. Presenting class sign-in attendance sheets for individual sign-ins is not prohibited
- c. Ted Watts, Chuck Kimbrough, and Ron Lebeiko will file a public records request for information on the distribution of TELOS funds by BC Foundation

### **Reports from Committees**

Curriculum: Chris Steele

- a. The deadline for Spring Quarter course proposals is November 15
- b. There is no variety or academic class offerings in the curriculum for Winter Quarter
- c. Each event must retain the event sign-in sheet for three years
- d. The November/December Seminars are on schedule
  1. There is the possibility that an instructor may need a slide projector
  2. Also possible are instructors for classes in short stories and Shakespeare
- e. Blanket raffle prizes during an event are an approved activity

Events: Steven Denison

Semi-Annual Meeting at Unitarian Church on December 4

Website: Edie Heppler

Enrollment for Winter Quarter will commence online on October 24

Telescope: Sandi Medendorp

The newsletter has been compiled and is ready for distribution about October 24

**Old Business**

- a. Two clubs need need meeting rooms and times
- b. The Outreach Committee is on hold

**New Business:** None

**Next Meeting:** The next meeting is **October 23, 2019, 3:30 pm, Room 1120**

Submitted by Alexa Munoz, Secretary