

TSO COUNCIL MINUTES

Wednesday, May 16, 2018, 3:30 pm, Room V1120

Present: Edie Heppler, President; Carla Barnes, Jerry Bunce, Jim Cushing, Steve Denison, Joanne Gainen, Diane Kester, Chuck Kimbrough, Arlene LaTurner, Ron Lebeiko, Bryan Leyton, Sandi Medendorp, Alexa Munoz

Absent: Virginia Binder, Chris Steele

Staff: Depali Desai, Assistant Program Manager

Guests: Fearon Brown, Tim Hay

Minutes: The Minutes of April 18, 2018 were approved as corrected.

Reports from Officers

President: Edie Heppler

- a. Outcomes of the meeting held on April 25, 2018 with Al Lewis, Vice President Workforce Training; Jennifer Sohonie, Director of Community Solutions; Edie Heppler, President, TSO Council; Jerry Bunce, Vice President, TSO Council; Chris Steele, Chair, TSO Curriculum Committee; Jim Cushing, TSO Strategic Planning Committee, and Chuck Kimbrough, TSO Council Member, were:
 1. More work needs to be accomplished in establishing a collaborative approach following recent administrative personnel changes;
 2. Bellevue College Continuing Education (BCCE) has responsibility for class content, hiring instructors, etc. The Curriculum Committee will continue to assist in identifying potential instructors, recruiting instructors, reviewing instructors, coaching and informing instructors on subjects of interest, and recommending new instructors and courses to BCCE for their approval. Procedures regarding the events offered by TSO between quarters is under review.
 3. BCCE needs to control room assignments in order to take advantage of unexpected opportunities which may arise that will allow BCCE to earn more money;
 4. BCCE is pursuing modification of rooms 1118 and 1120 replacing the wall with a divider between the two rooms. When completed this arrangement should handle up to 70 participants.
 5. Another meeting is scheduled for June 7.
- b. The President presented the between quarter May/June "event" (seminar) schedule (e-mail to Chris Steele, May 10, 2018) as it had been modified by Jennifer Sohonie:
 1. "Events" approved are: Teen Read on May 31 and King County Program on Climate Change, June 19. "Events" denied: Rob Dunlop, KCTS on May 30, prefers a seminar or workshop; CPR on June 5, already have CPR classes; and How Science Views the Universe on May 12, prefers seminar or workshop. Denied without a reason are: Loring Doyle, "Animation" on June 1; Enjoying Caregiving on June 7; Probating a Midsize Estate on June 13; and Washington Cease Fire on June 14.
 - a. The Council agreed that the result of not allowing individuals after vetting to teach a seminar will cause disappointment to the prospective presenter and will lead to disincentivizing potential instructors from desiring to be part of the TELOS program.
 2. The President stated that there are still problems obtaining room assignments when necessary.
 - a. It was reported that three individuals arrived to attend the Curriculum Committee meeting scheduled for May 4th only to find out it was cancelled. All of the classrooms were

empty and dark except for V1120 where the Memoir Club was meeting.

Vice President: Jerry Bunce

- a. TSO is the only BC program that is able to collect the \$5 fee.
- b. Continuing Education is a self-funded program although its classes meet in a taxpayer funded building.

Treasurer: Arlene LaTurner

Balance as of today is \$18,553.55

Assistant Program Manager: Dipali Desai

Dipali has been on the job for only 20 days. She came to the United States four years ago from Australia where she had a similar job.

- a. The summer course offerings were posted online on May 9th. So far 200 have enrolled.

Reports from Committees

Events: Steve Denison

- a. There is some controversy about the Picnic which is scheduled for a Saturday.
- b. There is a problem with the election. The ballot said to vote for each candidate, but there are eight candidates for the at-large positions. According to the By-laws, only seven at-large positions can serve on the Council for a total of 11 members. The President proposed throwing out the votes cast on Monday and Tuesday. Those who voted on Monday and Tuesday would then be notified to recast their votes.
 1. Following discussion, Chuck Kimbrough moved and Jerry Bunce seconded to throw out all ballots, and hold a completely new election with the corrected ballot during the week of May 21 to May 24. The motion passed unanimously.

Telescope: Sandi Medendorp

Articles are being solicited for the next issue, and may include a write-up on the Taste of Telos. Letters from students are also welcome.

Community Outreach: Joanne Gainen

- a. The Public Service Announcement (PSA) has been approved. The editing has been completed, and there are just a very few details remaining to be finished. The PSA was screened and met Council approval.
- b. There were 356 responses to the survey. Results of the survey will be available at the next meeting.

Strategic Planning: Jim Cushing

Have faith in the process and coordinate with the Council in dealing with the administration.

Adjournment: There being no old or new business, the meeting adjourned at 4:50 pm.

Next Meeting: Wednesday, June 20, 2018, 1:30 to 3 pm

Submitted by Alexa Munoz, Secretary