

**EVENTS COMMITTEE REGULAR MEETING**  
**Friday, January 19, 2018 9:30 AM**

Present: Steve Dennison, Bryan Leyton, Monika Hall, Chris Steele, Susan Wilkins, Jerry Harkleroad  
Minutes taken by Susan Wilkins

December 15, 2017 Minutes:

Correction to minutes: caterer ran out of "forks" not "knives".

**SUMMER PICNIC**

North Bellevue Community Center has been reserved for Saturday, August 18, 2018.

Discussed providing Costco Food. Needed refrigeration, help with serving. Steve said that Abbey Lynne had given a presentation at the monthly meeting about food handling.

Monika suggested that having a caterer was more elegant and special. She also noted that Costco requires a lot of work by committee members and that there is liability when handling food.

Group decided to use a caterer for the picnic and that we should ask for quote for a "picnic" theme. When Steve talks to the caterer, he will also ask about availability for December holiday party on December 5, 2018.

**HOST APPRECIATION EVENT**

Each class has a host who makes announcements and takes attendance, etc. The feeling was that most hosts don't want to have to attend a host appreciation event.

Classes end on different days in different weeks, so coordinating a event in the "final" week is not possible. Jerry suggested that the class host be given recognition at the final class by the teacher. Chris has most of the instructors' email addresses so that they can be contacted about host appreciation.

Jerry Harkleroad still has the historical albums filled with pictures and news articles about the TELOS program that the Billingtons put together over the years. They had brought the albums to the TELOS anniversary picnic and said that they didn't want them back. What do we do with them?

Steve will be cleaning out the storage room next week.

Meeting adjourned at 10:10 am