

TSO COUNCIL MINUTES

Wednesday, January 17, 2018, 3:30 pm, Room V1120

Present: Jerry Bunce, Vice President; Carla Barnes, Virginia Binder, Jim Cushing, Steven Denison, Joanne Gainen, Arlene LaTurner, Ron Lebeiko, Bryan Leyton, Sandi Medendorp, Alexa Munoz, Chris Steele

Absent: Edie Heppler, Diane Kester, Chuck Kimbrough, Sue Black

Staff: Jennifer Sohonie, Director of Lifelong Learning

Guest: Monika Hall

Minutes: The Minutes of December 6, 2017 and December 20, 2017 were approved as submitted.

Reports from Officers

Vice President: Jerry Bunce

Jerry had received a brochure from Central Washington University, Sammamish Campus because his residence is nearby. There was nothing of interest to him in the curriculum. It was noticed that neither the course cost nor course date and time were listed on the brochure.

Secretary: Alexa Munoz

Alexa stated she is now off-line, and would appreciate some assistance with internet emailing. Chris volunteered to help

Treasurer: Arlene LaTurner

Current balance is \$18,547.52

Faculty Advisor Report: Virginia Binder

- a. During Winter Quarter, 839 student were enrolled in 52 classes
- b. Spring Quarter there are 56 course offerings

Director of Lifelong Learning: Jennifer Sohonie

Ms. Sohonie is attending the Council meeting to acquaint herself with its members. This is her first week on the job. Her background includes being Campus Director for Le Cordon Bleu College of Culinary Arts in Seattle, and business owner of a firm delivering home-cooked meals. She has degrees in Sociology and Education and loves to travel. She is interested in being able to deliver the optimum learning experience to TELOS students so they are able to fulfill their lifelong learning potential. She feels there is an opportunity to increase the scope of the programs offered to address the needs of the student so they can fulfill their lifelong learning desires. She quotes Fernand Point, "In all professions without doubt, but certainly in cooking, one is a student all their life."

Committee Reports

Curriculum Committee: Chris Steele

- a. There is a need to have fundraising events in order to have flexibility in using funds which is not available with the \$5 student fee. Fundraising does need to be done with more collective purpose, and the last seminar planned solely by the curriculum committee is March 29th and 30th. Currently Darina Regio will present a fundraising seminar on March 29th titled "The History and Architecture of St. Petersburg" and on the 30th "Growing Up in Russia". The seminar fundraisers charge \$15 for each day's attendance, and on average have raised \$1,000 after paying the speaker an honorarium of \$500.
- b. There is no decision concerning class evaluations which provide valuable feedback to the

- instructors. Since all of the evaluations are online, the issue is the labor needed to enter the data.
- c. There is no decision on the instructor forum which also includes the administration. According to Gary Gibson, there is no need to pay instructors for their forum attendance, but there still is not a complete list of instructors.
 - d. Tag items were moved to another closet which needs cleaning. The Events Committee will clean the closet, and unused items will be disposed of.
 - e. There have been several requests to invite authors to speak. Bellevue College has policies regulating payments to authors. The Curriculum Committee has a policy not to pay speakers other than for fundraisers.

Community Outreach: Joanne Gainen

- a. The Overlake Active Senior Fair will be held at Westminster Chapel on March 3. Volunteers are needed to staff the table. Contact Bill Greaver to assist. Vendors often supply giveaway materials so it was suggested that a raffle might be an option. (Eastside Neighbors Network will be offering a first aid backpack.) Each person visiting the booth would be given a ticket, but there will be no monetary exchange or requirement to agree to be on the TELOS mailing list.
- b. The mini-catalogue is an ongoing marketing program. The “Taste of TELOS” program was not presented as an outreach to the community in the Winter. The instructors who participate are paid. Both the outreach of the mini-catalogue and “Taste of TELOS” are contingent on the approval of the Director of Lifelong Learning.
- c. Added to the survey questions was a query about what was most liked about the class. The survey invitations will be sent: 1) to the generic TELOS list; and 2) to individuals in a focus group. For the TSO distribution only: if no response is received, the survey will be sent again to individuals who did not initially complete the survey.

Events Committee: Steven Denison

- a. The North Bellevue Community Center has been reserved for the picnic—even though Saturday is an issue. To ensure a date for the picnic, it was necessary to reserve 8 months ahead of time.
- b. Attendance at the Annual Meeting was disappointing—84 signed up, but 108 attended. There were difficulties in RSVPing that may have caused the difference in attendance figures. Raj will be contacted to review the RSVP process.
- c. The Host Appreciation event is under consideration. Voiced was the possibility that people would not attend. Also questioned was the purpose of the event; others thought it was to stimulate new ideas or it was a workshop.

Strategic Planning: Jim Cushing

- a. Finances through the Fall quarter continue to increase in income and students according to the accounts.
- b. Potential expansion is being considered at the Presidential level.
- c. Faisal Jaswal had approved of the name change to TELOS Learning Community (TLC), and Al Lewis reported it was acceptable.

Telescope: Sandi Medendorp

- a. Sandi requested that the order of committee chair presentations be reversed on a rotating basis since several committee members departed before her remarks.
- b. Future save the date events are needed for listing.
- c. Requested are two volunteers to write articles.

Adjournment: There being no Old Business, the meeting adjourned at 4:52 pm.

Next Meeting: Wednesday, February 21, 2018, 3:30 pm, Room V1120

Submitted by Alexa Munoz, Secretary