

Events Committee Minutes

Friday, January 13, 2017

Present: Jerry Harkleroad, Bryan Leyton, Steve Denison, Susan Wilkins
Chris Steele, Monika Hall, Jordan McCabe

Meeting called to order at 10:00 a.m.

December minutes adopted by consensus.

Holiday Party

Jerry tried to call Marly at the VFW about the missing damage deposit — she may have sent it to BCC — Jerry will track it down — he'll make a reservation for next year — date Wed. or Thurs. 6 or 7 December — Wednesday preferred by the committee

Picnic

Cannot be in the evening by consensus of the Council.

Steve proposes Community Center 10 blocks up from North Campus — it is owned by City of Bellevue, Recreation & Parks department (Steve had considered a place in Renton, but the location is too inconvenient)

We need to check the Community Center rates — Botanical Garden was \$450.

Jerry checked the Community Center 3-4 years ago. It was \$500 + There's a little kitchen — doors open to outside patio area, but no tables outside — max capacity 125 persons. Parking — believed to be adequate. (The community center has a Saturday package for 250 people at \$150/hour; Sunday \$125/hour). However, we'll do Wednesday, Aug. 23 — alternates: Tues or Thurs.

Weekday max 125; banquet room \$80/hour — also multipurpose room \$80/hour — kitchen an extra \$25/hour i.e. \$500-600 plus damage deposit \$450

Must use college credit card — Jerry will get the card from Chris Stoyloff

Steve and Bryan will visit the site and report back:

- 1) find out what take-down will involve
- 2) what's the deal with the \$50/hour for caterer?

Times, parking, cost, do we want the banquet room or multi-purpose room?

Steve will do signs

Jerry will check to make sure the caterer received her check for 2016 picnic.

Elections

Jerry will chair the elections committee. Will talk to Edie.

Council Secretary position is open plus 2 or 3 at large council members — We don't start rolling on the election until March.

New Business

Jerry will step down as Events chair this year.

Steve Denison will take over.

Jerry will continue to serve on the committee.

Committee chairs are not voting members of the council. Therefore, Steve's becoming Events chair will create another open council position.

Events Meeting time permanently at 10:00 a.m.

Jerry will retrieve the event donations jar from Arlene.

Meeting adjourned at 10:30 a.m.

Respectfully submitted

Jordan McCabe