

TSO COUNCIL MEETING MINUTES

Wednesday, May 18, 2016, Room 1120, 3:45-4:50 p.m.

Council members present: Virginia Binder, Jerry Harkleroad, Edie Heppler, Chuck Kimbrough, Nancy Rogers, Bev Vernon

Standing & Special Committee Chairs present: Joanne Gainen, Chris Steele

Council members & Committee Chairs absent: Jim Cushing, Arnold Kern, Arlene LaTurner, Kathy Shoemaker

TELOS Program Manager/TSO Faculty Advisor: Angela Young (absent)

TSO Candidates present: Steve Denison, Diane Kester Bryan Leyton, Jordan McCabe

TSO Candidates absent: Nellie Spruch, Tom Westman

Guests: Joanne Primavera

- The meeting was called to order at 3:45 p.m. by Edie Heppler, President.
- Attendees and absentees are noted above.
- Guest, Joanne Primavera, was welcomed, and everyone introduced themselves.

A motion was made by Chuck Kimbrough, and seconded, to approve the minutes of the 4/20/2016 TSO Council Meeting. The motion was approved unanimously.

Officers' reports:

1. **President** – Edie Heppler presided.

- a. Council member elections: Voting will be held Mon., 5/23-Thurs., 5/26, twice each day between classes, 11:30-12 noon, and 1:30-2:00 p.m. Arnold Kern chairs the elections and has requested help monitoring the ballot boxes each day.
- b. Payment for Picnic/TELOS 40th Birthday Celebration and for the Holiday Party: After much discussion, an informal vote determined that there would be a consistent \$5 “charge” for the Picnic and also for the Holiday Party, not prepaid but collected at the door. The charge would be designated a “facility rental fee”.
- c. Bylaws – Create subcommittee to make any change recommendations: An informal response indicated mutual agreement that the council and committees have been working well during the past year under the current bylaws. Virginia helped write the original TSO Bylaws and commented that the Articles were designed to be flexible. Edie questioned whether there should possibly be less flexibility in some Articles. Virginia mentioned that each council was expected to create Standing Rules tailored to its individual needs. Any proposed changes to the Bylaws would need to be approved at the June or July council meetings in order to be voted on by the Membership at the Annual General Meeting held at the August 23rd Picnic. Chris, Chuck, Edie and Virginia may function as the Bylaw’s Subcommittee. Their recommendations will be reported at the June or July council meetings. Edie asked all current and incoming council members to read the Bylaws prior to the June 15 meeting.
- d. North Campus elevator and parking problems:
 - i. The elevator has been problematic for a long time. Chris Ma, BCCE Executive Director, has sought approval from the Administration to fix or replace it. There have been rumors that the elevator will be unavailable during the summer and also that the building will be closed part of the summer, but that information is not valid. At this time, there is no scheduled maintenance for the elevator.
 - ii. Even though BC provides the legal number of handicapped parking spaces, it is not enough to accommodate TELOS and OLS student needs. No change is expected. Edie advised that TELOS students not complain to the Administration at this time.

2. **Vice President** – Chuck Kimbrough – No report.

3. **Secretary** – Bev Vernon reported that the new candidate for Council Secretary, Jordan McCabe, had asked and received a list of the Secretary’s responsibilities. Bev will meet with Jordan in late June to transition. Virginia Binder will join that meeting because some of their responsibilities are overlapping.

4. **Treasurer** – Arlene LaTurner was absent and asked Edie to report that no revenue had been posted to the TSO account between April and May but that \$50 was paid for use of the BC Planetarium. The most recent closing balance of the TSO account on 5/3/16 was \$8991.80.

5. **Faculty Advisor's report** – Virginia Binder, TELOS Office Volunteer, reported for Angela Young
- Summer Quarter registrations as of 5/18 numbered 158. Registrations were off to a slow start because a glitch in the system resulted in charging students a \$10 service fee rather than the designated \$5 fee, and it took a day to resolve the problem.
 - A special e-mail with a feature on TELOS student events will be sent to CE students soon. Also, a handout based on the catalogue with TSO events included will be distributed at various events.
 - The TELOScope will be circulated soon via e-mail.
 - The T'ai Chi instructor, Ken Wright, will not be teaching for TELOS any more. His last class meets on June 6. Chris Steele created a certificate of thanks that will be presented to him.

6. **Standing and Special Committee reports**

Curriculum Committee – Chris Steele, Chair, reported the following.

- Fall quarter 2016 will start on Thurs., 9/29, one week later than originally scheduled on Thurs., 9/22.
- Instructor pay: Dr. David Smith may no longer teach for TELOS after summer quarter. Osher pays instructors \$50/hour. BC pays \$33/classroom hour (recently increased from \$30) to part-time instructors. David Rule, BC President, said that BC employs 200 full-time and 600 part-time faculty members. Once BC becomes a four-year state college or university it will receive state funding. Some TELOS instructors teach voluntarily for the love of teaching. The TSO is not allowed to subsidize TELOS instructors.
- "Great Decisions", a foreign policy discussion program: Angela would like to offer this program as a course for fall quarter with paid tuition rather than operating as a peripheral "club" as in the past. A \$25 booklet is usually purchased by participants. BCCE will purchase an instructor guide which includes the booklet and a DVD. Students will be provided a precis of the material, view the DVD and discuss the issues. Potential instructors are currently John Wise and Carla Barnes with Dee Koger as backup.

A motion was made by Edie Heppler, and seconded, to authorize the TSO to pay for Great Decisions' course books to be re-sold to the students, and to limit the classes to 15 people. The motion was approved unanimously.

- Fund-raiser: Alessandro Regio will again be conducting seminars for the TSO, Thurs.-Sat., June 23, 24, and 25, 10 a.m.-3 p.m. daily with lunch breaks. The TSO will again pay for a Post Office box prior to Alessandro's seminars for collection of the prepaid \$15 reservation fees for each lecture.
- High-quality speakers, and TSO payment policy: A number of issues were discussed to determine if payment decisions should be decided by the Curriculum Committee or the Council. Examples: David Domke, UW Communication Department Head, would speak gratis but request a sizable donation to his charity of choice; retired Chief Justice of Washington State Supreme Court, from Olympia, might appreciate a travel/accommodation/meals reimbursement; and, a speaker on mushrooms requested a \$100 honorarium/payment. Council member comments included the following:
 - The TSO policy has always been to not pay any lecturers except Alessandro Regio whose presentations are fund-raisers.
 - Consistency should be maintained across the board.
 - The Curriculum Committee should make recommendations to the board for some of these decisions.
 - Dr. Domke should not be pursued.
- Fall quarter: Angela and Laurie sent all instructors who have taught for TELOS over the past few years invitations to submit course proposals for fall quarter. They were due to the TELOS office by Mon., 5/16, but that deadline may be extended. Not as many proposals as usual have been submitted. The reason is not known. Those that have been submitted are in the arts and history.

Marketing Committee – Joanne Gainen, Chair, reported the following.

- Media possibilities: Joanne, Chris and Chuck met with the BC Digital Media Director, Rick Otte, to talk about how TELOS and BC's TV Channel 28 might be able to work together. TELOS could create a one-minute PSA (Public Service Announcement) that could be run at the top of the hour several times every day, free of charge. The only cost would be to create the announcement. BC students could take on the creation as a project; cost estimate to TELOS, \$300-500. The announcement could also be used on the BC radio station, which is run by a different director. Nick commented that he was surprised at the number of seniors who contact him about the content on his TV station. He also said that BC's North Campus is not set up to use their TV equipment, so they don't try to film there.

2. Bellevue City Neighborhood Meeting on Sat., 5/21: Edie, Kathy Shoemaker, Chris Steele and Joanne plan to attend this meeting to advertise TELOS.

Events Committee – Jerry Harkleroad, Acting Chair, reported.

1. Summer Picnic/40th Birthday Party of TELOS: Jerry has made application to the BC Student Activities Office for approval to hold the Picnic/40th Celebration on Tues., Aug. 23, at the Bellevue Botanical Gardens. He has made a deposit on the building and engaged Susan McCann as caterer. The building is set up with Power Point equipment. Jerry will try to meet with John Billington to plan a presentation and will Google “Birthday Party Celebrations” for ideas.
2. Winter Holiday Party: The VFW Hall on 148th has been reserved for Thurs., Dec. 8, from 9:30 a.m. to 3:00 p.m. with party held from 11:30 a.m. to 2 p.m.

Strategic Planning Special Committee – In Jim Cushing’s absence, Edie reported the following.

At the moment, the TSO is attempting to have very low needs. Bellevue College is waiting to learn if it will be merging with Washington State University or becoming a four-year university. In the meantime, employees are uncertain of their futures. Some news may be announced in June.

Website Committee – Virginia Binder, Chair, reported the following.

1. She updated online registration information,
2. Added links to summer quarter courses,
3. Is updating instructor biographies,
4. Posted the Summer TELOScope,
5. Spent considerable time with tech services troubleshooting website problems,
6. Is working on a guide to senior discounts at museums and theaters in the region, and
7. She is planning to post listings of June Quarter Break seminars offered by the TSO once the announcements about them go out via email.

TELOScope Committee – No report

OLD BUSINESS

“Virtual Village” Retreat – Joanne Gainen reported that she and over 30 people attended a Village Retreat on Sat., May 7, and that she handed out packets containing maps, TELOS course lists, community’s living connection brochures, etc.

NEW BUSINESS and ANNOUNCEMENTS

The next Curriculum Committee Meeting will be held on Wed., June 1, at 10:30 a.m.

The meeting was adjourned at 4:50 p.m.

The next regular council meeting will be held on Wed., 6/15/16, 1:30 p.m., room V1118.

Respectfully submitted,

Bev Vernon, TSO Council Secretary