

# TSO COUNCIL MEETING MINUTES

Wednesday, April 20, 2016, Room 1118, 3:45-4:45 p.m.

**Council members present:** Virginia Binder, Chuck Kimbrough, Arlene LaTurner, Kathy Shoemaker, Bev Vernon  
**Standing & Special Committee Chairs present:** Jim Cushing, Joanne Gainen, Arnold Kern, Chris Steele  
**Council members & Committee Chairs absent:** Jerry Harkleroad, Edie Heppler, Nancy Rogers  
**TELOS Program Manager/TSO Faculty Advisor:** Angela Young (absent)  
**TSO Candidates present:** Steve Denison, Bryan Leyton, Jordan McCabe  
**TSO Candidates absent:** Diane Kester, Tom Westman

- The meeting was called to order at 3:47 p.m. by Chuck Kimbrough, Vice President.
- Attendees and absentees are noted above.

**A motion was made by Kathy Shoemaker, and seconded, to approve the minutes of the 3/16/2016 TSO Council Meeting. The motion was approved unanimously.**

### Officers' reports:

1. **President** – Edie Heppler was out sick. Chuck Kimbrough, Vice President led the meeting.
  - a. Second meeting with Chris Ma, Executive Director of Operations for BCCE: Kathy Shoemaker advised that Jim Cushing would relate in his Strategic Planning Committee report the president's report about this second meeting.
  - b. Additions/changes to the Bylaws: Kathy Shoemaker reported that Edie would like council members and committee chairs to read the TSO bylaws to see if they are still reflective of the way we want the TSO to operate or if any changes would be desirable. Chuck asked everyone to send him any comments and recommendations for changes prior to the May 18 council meeting. If changes are pending, they would need to be approved by the TSO membership at the Aug. 23<sup>rd</sup> Summer Picnic.
2. **Vice President** – Chuck Kimbrough reported the following.
  - a. BC radio and TV stations – Chuck has contacted the Director of the BC media department, Rick Otte, to discuss possibilities for a TELOS-TSO video to be used in a variety of settings. Chuck has tentatively scheduled a meeting with the Director on Fri., 5/13. Edie, Chris and Joanne will also attend.
  - b. Promotional "TELOS for Retiree" presentations -- Chuck and John Bishop created a 20-minute PowerPoint promotional presentation describing the TELOS-TSO program. It is designed to be generic but geared to retirees and seniors and may be shown at local Rotary, Kiwanis and other service club or community meetings.
3. **Secretary** – Bev Vernon reported that the TSO database/roster has grown from 201 individuals in March 2014 to 610 in April 2016. Out of a presumed base of approximately 700 (corrected to 800) individuals who have historically taken TELOS courses some quarters, the TSO has now obtained contact information from 76% of these course attendees. Some of the 800 in the database from TELOS' early days may no longer be active in the program but are still in the database. The process of collecting this contact information has been facilitated by the TELOS office volunteer, Virginia Binder, who assembles course host materials and encourages the hosts to try to obtain the missing individuals' contact information.
4. **Treasurer** – Arlene LaTurner reported that the TSO account's beginning balance as of 1/28/2016 was \$7454.14. Subsequent revenue since that date consisted of \$60 from the Alessandro Regio presentation and \$2320 from the \$5 fee levied on 464 individual students' first course registration for spring quarter. Expenses consisted of a \$400 honorarium to Alessandro Regio, \$298.02 for copying at the BC print shop, \$14.32 for a credit card fee, and a total of \$80 for refunds of the \$5 first course registration fee to 16 individuals who withdrew from their courses prior to the start of spring quarter. Ending balance is \$9041.80. The financial report below shows that there were **a total of 448 individual students who registered for courses in spring quarter**. Chris Steele also reported that there were **a total of 684 individual course registrations**.

TSO balance, 1/28/2016			\$ 7454.14
Revenue:	2/2 Alessandro Regio presentation revenue	\$ 45.00	
	2/2 Alessandro Regio presentation revenue	\$ 15.00	
	2/22-4/7 Course registrations \$5/each-464 students	\$2320.00	
<b>Total revenue</b>		<b>\$2380.00</b>	
<b>Total revenue + previous balance</b>			<b>\$ 9834.14</b>

<b>Expenses:</b>	2/10 Alessandro Regio honorarium	(\$400.00)	
	2/25 RC Quick Copy Recharge-promo-libraries	(\$148.00)	
	3/25 RC Quick Copy Recharge-promo-Crossroads	(\$150.02)	
	3/29 RC Credit Card fee (PO Box for Regio)	(\$ 14.32)	
	4/1 Course withdrawals (refund of \$5 fee to 16 students)	(\$ 80.00)	
<b>Total expense</b>		<b>(\$792.34)</b>	
<b>TSO closing balance, 4/7/2016</b>			<b>\$ 9041.80</b>

5. **Faculty Advisor's report** – Virginia Binder, TELOS Office Volunteer, reported for Angela Young
- Summer Quarter: 29 courses will be offered. Joanne Gainen, Marketing Chair, would like to have the list of summer quarter courses as soon as possible.
  - BC released the Dean of CE, Carl Ellis. Al Lewis, Acting VP of Economic and Workforce Development is currently functioning as Dean of CE. The TELOS office does not know the direction BC is headed with this change.

6. **Standing and Special Committee reports**

**Curriculum Committee** – Chris Steele, Chair, reported the following.

- Fall quarter course proposals are due to the TELOS office by Mon., May 16.
- Coffee & Wisdom presentations
  - Fri., 5/6 – Sally McLaughlin and Kathy Sparkman, “End of Life in Washington”; the speakers are asking attendees to have a packet of materials which costs \$5. The information in the packets is available online. Chris will ask the speakers to identify the materials so that attendees may print their own copies free of charge ahead of time. Otherwise, if the TSO wants to pay for the materials, it would be \$300. It was decided that the TSO would not pay for the materials.
  - Fri., 6/3 – Jay Hurwitz, “Election Process”
  - Fri., 7/1 – No Coffee & Wisdom will be offered.
  - Fri., 8/6 – To be determined
  - Fri., 9/2 – No Coffee & Wisdom will be offered.
- Class information
  - At the first class of “Eastside Story”, facilitator Jane Morton, Eastside Heritage Center, distributed copies of the book, *Bellevue-Its First 100 Years*, by Lucile McDonald. After a brief discussion it was decided that the TSO will not be reimbursing the Center for the books, but individual donations to the Eastside Heritage Center would be welcomed.
- Quarter Break presentations
  - Fred Frederickson, Curriculum Committee member, has a connection with Gary Alexander, former Chief Justice of the Washington State Supreme Court, who retired in 2011 and lives in Olympia. Fred would like to invite Gary to speak for us but wants to offer him travel reimbursement. After much discussion, Chris tallied an informal show of hands from the council and guests, and it was decided that the Curriculum Committee would have authority to decide whether to offer \$200-250 travel reimbursement on a case-by-case basis and that it would come out of the Committee's budget. It would not be considered an honorarium.
  - New subcommittee of the Curriculum Committee: Bryan and Carol Leyton have suggested asking Jaxon Ravens, head of the Democratic Party of Washington, to make a presentation to us. There was some discussion about needing to give equal time to the Republican Party. A subcommittee has been created to discuss this matter. Richard Young will chair the subcommittee. Jordan McCabe agreed to be on the subcommittee.

**Marketing Committee** – Joanne Gainen, Chair, reported the following.

- Media – The Bellevue Reporter will be advertising TELOS in the Residents' Guide, an insert which will be included in a June issue of the Reporter.
- Email campaign – The first email campaign did not yield meaningful results. The biggest expense was purchasing the address list.
- Chuck has drafted a message for Council and Committee members to send to friends and relatives along with the list of summer quarter courses. Joanne has created a generic version that any TSO member could send to friends and neighbors.

**Events Committee** – Jerry Harkleroad, Acting Chair, was absent.

- Elections Subcommittee – Arnold Kern, Chair, reported that council members Bev Vernon, Kathy Shoemaker and Virginia Binder have served their three-year maximum terms and will not be able to run

for council again. Candidates who will run for re-election are Edie Heppler for President, Chuck Kimbrough for Vice President, and Arlene LaTurner for Treasurer. New candidates for election are Bryan Leyton, Steve Denison, Jordan McCabe, Tom Westman, and Diane Kester.

- a. Thurs., 4/21 – The meeting for candidates to learn about the various positions was cancelled, and the candidates instead stayed after the council meeting to discuss responsibilities in the positions.
- b. Thurs., 4/28, 11:30-12:00 and 1:30-2:00 – “Meet the Candidates”, informal sessions will be held between classes for folks to drop in and talk with the candidates
- c. Mon-Thurs, 5/23-26, 11:30-12:00 and 1:30-2:00 each day – Voting at ballot boxes. Monitors will be needed for each of these eight half-hour intervals.
- d. Thurs, May 26 – Arnold will notify the winning candidates.
- e. Wed., June 15 – Last council meeting for outgoing council members; announcement of incoming council members.
- f. Fri., July 1 – New council takes over.

**Strategic Planning Special Committee** – Jim Cushing reported the following.

The Committee met and discussed the following two goals of TELOS: that it (1) earn money and be self-sustaining, and (2) try to alleviate the perception that TELOS is a burden to BC. It is appropriate for the Administration to expect TELOS to make money, and TELOS is doing so. Regarding BC’s negative perception of TELOS, Carl Ellis, as Dean of CE, supported TELOS, and the fact that he is no longer Dean is significant. BC’s potential merger talks with WSU are exacerbating some of the anxieties. TELOS/TSO will operate under the radar until we know who the players are and understand the institutional structure. Until BC’s plan becomes clearer, TSO representatives Virginia and Edie, will be working only with Angela rather than the occasional expanded outreach to senior Administrators.

The history of TELOS that was researched and posted on the TSO website recently is a wonderful testimony about the original goals of the organization. The founders wanted to design, implement and teach courses for retirees and be financially sustaining. TELOS has accomplished those goals in a big way since its inception in 1976. The 40<sup>th</sup> anniversary of TELOS will be celebrated at the TSO Picnic on Aug. 23<sup>rd</sup>. Ideas for ways to acknowledge this accomplishment are being sought.

**Website Committee** – Virginia Binder, Chair, reported that Chris Steele is responsible for updating the calendar on the website, Sue Black is a contributor, and Virginia posts news of interest, meeting minutes, etc. The next thing to be posted are photos and biographies of the TSO election candidates. Virginia will post those well prior to the Meet the Candidates gatherings on April 28. The TSO website address is:

<http://studentweb.bellevuecollege.edu/telos-tso>.

**TELOScope Committee**

Articles should be sent to Randy Buehler and Sue Black. The latest TELOScope will be coming out soon. Chuck and Chris reminded everyone to look for positive happenings to feature in this publication, possibly with any of the Coffee and Wisdom or Quarter Break presentations, and send a paragraph to Randy Buehler, Sue Black, and Chris Steele.

**OLD BUSINESS**

Proposed “Virtual Village” for the Eastside – Joanne Gainen reported that a Village Retreat will be held on Sat., May 7, that preregistration is required, and that 30 people have already registered.

**NEW BUSINESS and ANNOUNCEMENTS**

Bellevue Network on Aging – Joanne has been attending these meetings and indicated that they feature valuable topics, one being hearing loss, using hearing aids, and the fact that public buildings are supposed to be wired to help people with hearing disabilities. The meetings are held the first Thursday of every month, 8:30-10:00 a.m., at City Hall. Joanne would like to take BCCE Summer Quarter catalogs to pass out. She may post stickers on the catalogs indicating the page for TELOS.

The meeting was adjourned at 4:54 p.m.

***The next regular council meeting will be held on Wed., 5/18/16, 3:45 p.m., room V1118.***

Respectfully submitted,

Bev Vernon, TSO Council Secretary