

TSO COUNCIL MEETING MINUTES

Wednesday, February 17, 2016, Room 1118, 3:16-4:08 p.m.

Council members present: Virginia Binder, Jerry Harkleroad, Edie Heppler, Arlene LaTurner, Kathy Shoemaker, Bev Vernon

Standing & Special Committee Chairs present: Jim Cushing, Joanne Gainen, Chris Steele

Council members & Committee Chairs absent: Chuck Kimbrough, Nancy Rogers

TELOS Program Manager/TSO Faculty Advisor: Angela Young (absent)

Guests: Bill Greaver, Ann Thurley, Tom Westman

- The meeting was called to order at 3:16 p.m. by Edie Heppler, President.
- Attendees and absentees are noted above.
- The president asked council and committee members and guests to introduce themselves.

The minutes of the 1/20/16 TSO Council Meeting were approved by consensus.

Officers' reports:

1. **President** – Edie Heppler reported the following:
 - a. TELOS office staff and hours: Angela's new Program Assistant has been hired and will start on Thurs., 2/18. The number of administrative hours for TELOS office employees has not been increased. Angela may still work only 18 hours. Edie continues to wait for a response from Carl Ellis, BCCE Dean of Economic and Workplace Development, concerning the granting of more hours to the positions held by Angela Young, CE-TELOS Program Manager and her Program Assistant
 - b. Status of \$5 student fee: The new \$5 student fee approved by the Administration becomes effective spring quarter. It will be added to the first course registration per student. Edie has written a letter announcing and describing the fee. The letter will be sent on Fri., 2/19 to the TSO database. We have not yet been successful in arranging for it to be sent to the entire BC TELOS database. Spring quarter registration opens on Mon., 2/22.
 - c. Read committee reports prior to council meetings: Edie reminded council members to always read committee minutes prior to council meetings so they are well informed to discuss pertinent matters.
2. **Vice President** – Chuck Kimbrough was absent. No report.
3. **Secretary** – Bev Vernon thanked all TSO committee chairs for submitting excellent minutes promptly.
4. **Treasurer** – Arlene LaTurner reported the following TSO account status as of 2/17/16.

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|----------------------------------|--|-------------|-------------|
| TSO balance, 1/20/2016 | | | \$ 6,165.94 |
| Revenue: | Alessandro Regio presentation revenue | \$ 1,425.00 | |
| Total revenue | | | \$ 1,425.00 |
| Total revenue + previous balance | | | \$ 7,590.94 |
| Expenses (paid): | RC Quick Printing (class schedule; course preview) | \$ 136.80 | |
| Total expense | | | (\$ 136.80) |
| TSO closing balance, 2/17/2016 | | | \$ 7,454.14 |

Faculty Advisor's report – Angela Young was out sick. Virginia reported the following.

1. New TELOS Program Assistant – Laurie Philips starts Thurs., 2/18.
2. Summer quarter courses -- recruiting has been slow.
3. Westminster Senior Fair on Sat., 3/12/16 – The space rental invoice has been paid. Angela and Bill Greaver are in the process of filling out the forms for our display. Registration and door prizes will consist of TELOS' writing pad notebooks, pens, magnifying glasses, bags, and water bottles. Extras of these were ordered last year to be sure we had enough for this year's event and more ordered this year.

Standing and Special Committee reports

Curriculum Committee – Chris Steele, Chair reported the following.

1. Fund raiser – The Alessandro Regio special lectures that were held on Fri., 1/29 and Sat., 1/30, grossed \$1455 out of which Alessandro was paid \$400, and the TSO netted \$1055.
2. Quarter Break interim speakers are on target. All sessions are free of charge.
 - a. Wed., 3/2 – "A Safari Through Sub-Saharan East Africa", by Merl and Marty Arnot

- b. Wed., 3/9 – “Crow Funerals”, by Kaeli Swift
 - c. Thu., 3/10 – “Eastside King County Stories” – by Jane Morton, Bellevue Historical Society
 - d. Tue., 3/15 – “Japonisme: Japanese Art’s Influence in the Late 19th Century”, by Barbara Hennig
 - e. Thu., 3/24 – “Everything You Wanted to Know About Pluto”, by Ron Hobbs
 - f. Fri, 3/25 – “Life Through the Rearview Mirror”, by Ed Lincoln
 - g. Wed, 3/30 – “District Court”, by Judge Peter Nault, Issaquah Circuit Court
3. Coffee & Wisdom – Presentation for Fri., 3/4 – “Death Penalty”, by Bill Jaquette
 4. Frederick Silber, TELOS drama and legal instructor, was asked by Chris to do a presentation on the Supreme Court. He might be willing to do two presentations on the same day, if needed.
 5. Free lectures vs. TELOS student recruitment -- There is concern about the number of people taking advantage of free courses who are not correspondingly taking regular TELOS paid courses. The discussion brought out various opinions on TSO’s purpose, whether we are marketing new students or simply offering seniors academic stimulation and social contacts. We could use the rationale that the new quarterly student fee is supporting TSO’s no-charge lectures. FERPA laws preclude our ability to check the regular attendee list against BC enrollments. The consensus was that we would not require students to have taken a TELOS course and that we see this as an opportunity to reach out to all.
 - a. The Book Club needs to evaluate its membership and use of BC facilities. Kathy Shoemaker will talk about it with Charlie Lyter, Book Club Chair.
 6. Expressing thanks to our unpaid speakers – Because we do not have access to mailing addresses for our speakers, we will thank them via e-cards.

Marketing Committee – Joanne Gainen, Acting Chair, reported the following.

1. Email campaign – On Feb. 22, an email about TELOS will go out to 6000 people in towns surrounding Bellevue.
2. Student survey – Joanne will report on the TSO-TELOS survey at the next meeting of the marketing Committee.
3. Bellevue Reporter advertising – The first of three ads for TELOS will be printed in the Feb. 26th issue of the “2016 Living Better” insert in the Bellevue Reporter and Mercer Island Reporter. The issue will include the history of TELOS as researched and written by Gloria Campbell. Two ads have been previously approved by the council for publication in the following Bellevue Report inserts.
 - a. Bellevue Resident’s Guide (deadline 4/27/16) \$275
 - b. Senior Housing and Services (deadline 10/5/16) \$340 expanded distribution to Issaquah
4. Overlake Hospital/Westminster Senior Fair – TELOS will have a booth again this year. Bill Greaver is coordinating our volunteers on Saturday, Mar. 12, from 10 a.m. to 3 p.m. and will need two to three people for every one-hour shift to handle the number of visitors expected.
5. Crossroads outreach – Ruth O’Connell, Howard Frank and Nancy Rogers will staff a table at Crossroads inviting people to the TELOS Spring Quarter Class Preview to be held on Mon., Feb. 29. Handouts will be available.
6. Speaker’s Bureau – Three attorneys affiliated with TELOS (Chuck Kimbrough, Steve Kalish, Steve Funk) and also John Bishop have agreed to participate in a TSO Speaker’s Bureau. They will coordinate with Kiwanis, Rotary and other local organizations.
7. TELOS History to be posted on TSO website – Virginia will post the historical write-up by Gloria Campbell on the TSO website.

Events Committee – Jerry Harkleroad, Acting Chair, reported the following.

1. Council member elections for 2016-17 – The Election Committee has six potential candidates who are considering running for office. No need for additional recruitment. Things are going well.
2. Summer Picnic – Jerry is considering having the picnic catered rather than TSO members doing the cooking and work. He will be contacting and comparing a couple of different caterers.
3. Recordings about history of TELOS – Jerry obtained from Joyce Mitchell a recording by Helen Ansley who was one of the original founders of TELOS. He plans to convert the recording to a CD prior to the Mar. 16 council meeting.

Strategic Planning Special Committee – Jim Cushing, Chair

Jim reported that his committee is still trying to meet with Carl Ellis to discuss ideas for TELOS. He also wants to meet with Laurie Philips, Angela’s new program assistant. He said that his committee is focusing on curriculum and budget issues which are still very much in process.

Old Business

1. Proposed "Virtual Village" for the Eastside – Joanne Gainen reported that the next informational meeting will be held at the Bellevue Main Library on Tue., Feb. 23 at which TELOS instructor Ellen Berg will speak. A planning session will follow Ellen's talk. In addition, another planning session is scheduled for Tue., Mar. 8 at the Bellevue Library.

New Business

1. 40th Anniversary of TELOS in fall of 2016– TELOS commenced in 1976. The TSO will plan to celebrate TELOS' 40th birthday at the TSO Summer Picnic. The Bellevue Botanical Garden can accommodate 175-200. The TSO would promote accommodating greater numbers and the presence of more members of the Administration.
2. Class time change starting Spring Quarter – It was decided that the next two TSO council meetings would still be held on the third Wednesdays, but the times would be changed as follows: March 16, at 1:30 p.m., and April 20, at 3:45 p.m. After experiencing the later meeting in April, the council will decide when to hold the May and June meetings.
3. Lost and Found at Reception Desk – A mounting box of items has been collecting in which there are many sets of eye glasses. The TSO might consider putting an announcement-reminder in the next TELOScope.
4. Cultural Conversation Lunch at Crossroads – Once each month this lunch is held. The next two are scheduled for Tue., Mar. 8 and Tue., Apr. 12. The lady who organizes the program has created a notable sense of community amongst the people at Crossroads. The new TSO Council may ask her to speak at a TSO council retreat. Also, we might ask her if the TSO could present at one of the Crossroads' lunches.
5. Farmer's Market booth – The Marketing Committee decided not to pursue a booth at Farmer's Markets. It would be too difficult to staff.

The meeting was adjourned at 4:08 p.m.

Next regular council meeting will be held on Wed., 3/16/16, 1:30 p.m., room V1118.

Respectfully submitted,

Bev Vernon, TSO Council Secretary