

TSO COUNCIL MEETING MINUTES PART 2

Tuesday, April 8, 2014, Room 1125, 3:18-5:15 p.m.

Council and Ex Officio members present: Rick Bodlaender, Virginia Binder, Tim Hay, Dee Koger, Arlene LaTurner, Penny Rathbun, Kathy Shoemaker, Bev Vernon, Mona Zimmerman

Council members absent/excused: None

Members of Administration present: Faisal Jaswal, Ana Hernandez-Blackstad

Other TSO members present: Marty Arnot, Craig Chase, Marilyn Chase, Carol DeCoursey, Bill Greaver, Jerry Harkleroad, Edie Heppler, Ron Hobbs, Mark Kiviati, Chris Steele

Opening – Rick Bodlaender

- The meeting was opened at 3:18 p.m. by Rick Bodlaender, TSO President, who welcomed attendees and explained that this extra meeting was called to complete the agenda from the April 1 meeting which had run overtime, and our room needed to be vacated.
- Guest, Ana Hernandez-Blackstad, Dean, Office of Student Success, was welcomed and asked to introduce herself. Ana was new to BC staff and was attending meetings to become acquainted with the various BC programs and organizations.
- Rick announced that approval of the minutes of both Part #1 (April 1) and today's Part #2 (April 8) would be requested at the May 6 council meeting, not at today's meeting.

A motion was made and seconded to accept the resignations of Ahbreem Paige-Alatriste, Curriculum Committee Chair and Linda Alatriste, Marketing Committee Chair, effective retro April 2, 2014. The motion was approved unanimously.

- Because of a requirement of the proposed revised bylaws and a subsequent vote taken at the 3/4/14 meeting, resignations were due as of 6/30/14 from seven council members who were only part way through their two year terms. Rick acknowledged receipt of these letters of resignation from Bev Vernon, Secretary, four Members at Large (Kathy Shoemaker, Arlene LaTurner, Tim Hay, and Virginia Binder), and they would have included Ahbreem and Linda Alatriste, but both of their resignations were accepted effective earlier than 6/30/14, as noted above.

TELOS Program Manager's report -- Linda Roddis could not attend the meeting and had not submitted a report. Some appropriate Items that may have been under her purview were reported by others, as follows:

- **New TELOS Program Assistant hired** – Linda announced by email just before this meeting that Angela Young had been hired. Angela's contact information is angela.young@bellevuecollege.edu, and 425-564-4007.
- Chris Steele asked if something should be done about not receiving reports from the TELOS Program Manager/TSO Faculty Advisor for the last two meetings.
- **Tent cards** – The workshop held on Thursday, 4/3, 10:30-12:30, had been scheduled for two hours but ended in five at 3:00 p.m. without completion. Linda R originally had planned to do the job herself. When TSO asked if she needed assistance, she thought that two helpers might be beneficial. Five folks participated, Dee, Tim, Rick, Penny, and Bill Greaver. Linda Roddis gave instructions and checked back a couple of times. No equipment was used to make new cards. Existing cards were matched with appropriate course packets, supplementing with blank cards. Dee thought more helpers and better organization was needed. Carol Maynard had earlier suggested eliminating the use of tent cards. Chris Steele had strongly supported continuing the use of the boldly printed, machine-produced cards because they were important for seniors to see names clearly and they encouraged socializing; if handwritten, they would be too hard to read. Rick asked for this issue to be tabled and handled by the Curriculum Committee.

Marketing Committee report – Linda Alatriste, Chair, had resigned, so Penny Rathbun summarized and updated the report Linda had prepared for this meeting. Points not already recorded in the April 1 minutes include:

- **Excessive number of BC-CE Spring Quarter Catalogs mailed** – Marketing questioned the reason for three separate mailings of catalogs to TELOS folks and was informed that a large volume of mail was necessary to sustain the low cost of postage. The committee will look into this further.
- **Speakers Bureau** – Jim Cushing, Marketing Committee, initiated this idea, and it was well received. Jim and Bill Greaver, Curriculum Committee are now in the process of selecting possible instructors. It is to be a joint Marketing-Curriculum Committee venture.

- TSO Website – Randy Johnson, Sue Black and Linda Alatraste have received WordPress training from Natalia Lubskaya and have been practicing on BC computers. They have selected two templates for the TSO website.
- TELOS Radio Station – Tim Hay introduced the possibility of TELOS having its own radio station. Penny Rathbun will be researching existing and feasible possibilities. Rick mentioned that Wes Zujko and his wife have experience making one, three and six minute short ads for radio. Rick will find out more.
- TELOS Open House – The Committee will discuss the possibility of recommending another name change for this function. Some attendees have thought it was actually a drop-in “open house” and missed half of the presentations.

Curriculum Committee report – Ahbreem Paige-Alatraste, Chair, had resigned, so Bill Greaver, Alternate Chair #1 reported.

- Course Hosts update – Virginia Binder was thanked by Bill for doing an excellent, thorough job arranging for course hosts. Virginia said that aside from a few missing or incorrect tent cards in class packets, her hosts had reported that all was going reasonably well.
- Opera/music course possibility for fall quarter – Carol DeCoursey was thanked by Bill for working on this potential offering. Carol reported that her neighbor, Diane Althaus, was under the impression that she had not yet received the paperwork for applying to teach for TELOS, and then someone notified her that she had already turned in the form. There was confusion about the process. Instructor applications had previously been sent to prospective instructors by the TELOS assistant, but one could also obtain the forms online. Chris Steele said that the documents often change. The Curriculum Committee will work on the problem.
- Craig Chase, instructor, added that the deadline for summer quarter teaching applications was March 20.
- Craig Chase reported that he could not reach Linda Roddis by email or phone after many tries and has had to resort to snail mail.
- Jim Maynard had suggested that the Curriculum Committee postpone any further meetings before June 30. The proposal was mentioned but there was no decision.
- Cancelled courses –Allan Miller notified TELOS that he was cancelling his course this spring quarter because he’d prepared for it to be a sequential 8-week course over the next couple of quarters, and wouldn’t be able to fit the material into a 6-week course. Arlene reported that she’d talked with a student who’d shown up for Mr. Miller’s cancelled class because he/she hadn’t received notification of the cancellation.
- TSO/Administration liaison committee -- Bill said that Jim Maynard supported selecting a group of 3-4 people to serve on a TSO liaison committee with the Administration.

Events Committee report – Dee Koger – no report.

Fund Raising Committee report -- Dee Koger – no report.

TSO/Administration Liaison Group

- Kathy made a motion for the TSO to delay choosing a group to liaise with the administration until new officers were in place. Discussion followed. Mona thought we should appoint a temporary group instead and try to mend relations with the administration. Rick thought we should table this discussion until after the Instructor/Administration meeting to be held on April 10. Kathy said that the administration doesn’t trust TSO, and instructors are apprehensive not knowing what the administration will decide. Faisal saw the advantage of waiting for the new leaders and at that time select student advocates from the curriculum and marketing committees, but he also thought there should be some bridge and that we should create a channel of communication now. He therefore recommended that we temporarily appoint the five individuals who represented TSO at a meeting with himself, Radhika and Kintea on March 5. He said that those folks presented a professional face and represented TSO well. Faisal reminded us that we are not TELOS representatives but simply a student organization. Chris Steele and Tim suggested that if we waited until July 1, the administration would continue to move forward without our input. Kathy withdrew her original motion. Arlene made the following motion instead.

Arlene moved, and it was seconded, that an interim committee would be elected now to interface with the Administration through June 30, 2014 and that the group would consist of Edie Heppler, Kathy Shoemaker, Arlene LaTurner, Tim Hay, and Mona Zimmerman. The vote carried by seven yeas and one nay.

- At this point in the meeting, an altercation occurred when Bill Greaver questioned Faisal in a harsh and disrespectful tone about who would call these liaison meetings and who would represent the administration.

Faisal responded assertively, confidently and professionally that Bill's tone of voice was inappropriate and confrontational and that this behavior is not suitable for creating good relations in a meeting.

- Minutes will be taken at the liaison meetings. The meetings will be open for others to attend, if desired. Faisal will create and attend the first meeting only, and thereafter he expects that one or more of the CE administrators would attend, which could include Linda Roddis, Kintea Bryant, Radhika Seshan, Janis Machala, or Paula Boyum, BC Vice President for Economic and Workforce Development. He made it clear that the decisions from these meetings would go back to both the Administration and the TSO. Faisal has already met twice with Radhika to invoke support for the TSO and said that we should respect the fact that the Administration doesn't feel comfortable with us. We need to talk nicely.
- Rick commented that the TSO liaison committee needed to pursue TSO objectives with one group voice, not as individuals with differing views. He apologized for having created rifts between the council members. At this point, Kathy sharply reminded him of his previous actions and the disruption they had caused.
- Comments by guests: Craig Chase, instructor, said that he detects animosity in the TSO and that if we continue in that vein, we'll crash and burn. The college is running a business. We are only a student organization. Instructors will have to revise courses to fit the shorter course structure. TSO needs to address that issue in a unified way. Rick added that we need to go forward as a group (group thinking), not as individuals (non-unified thinking). Chris Steele commented that Paula Boyum, Vice President of the Economic and Workforce Department, is instrumental in calling the instructor's meeting to be held on Thursday, 4/10, and given the direction the administration is moving, TSO also needs to move forward with its expectations before it's too late. Jerry Harkleroad, student, asked about the chain of command during Bill Stephens' directorship and what had become of that connectivity. Ron Hobbs, naturopath, who promotes holistic medicine and is a new TELOS instructor, said that he greatly appreciates the inspiration offered by TELOS to seniors and retirees of all ages and is excited to continue involvement with BC, TELOS, and TSO.

Ad Hoc Bylaws Revision Committee – Mona Zimerman, Chair

- Mona proposed collection of all suggestions from council members over another week before taking a council vote on them. Virginia said that 2/3 of the council would need to approve them before presenting for a vote of the entire TSO membership. Virginia commented that one reason for their having shifted so many rules to the Standing Rules section was that standing rules may be changed more easily. Faisal advised that the bylaws be voted on promptly, because they are vital to the workings of the TSO/Administration liaison committee. Tim expressed appreciation to Faisal for the great amount of time he has been devoting to the TSO and for his direction. Tim advised that the Bylaw's Committee had conducted three lengthy, comprehensive meetings, and that the three members felt confident in the outcome of their efforts.
- When it appeared that the council would not be voting on the bylaw revisions at this meeting, Chris Steele set forth on the whiteboard the following proposed schedule.
 - Tue., May 6 – Revised bylaws document to be approved by 2/3 of Council
 - Tue., May 13 – Meet the Candidates session
 - Mon-Fri, May 19-23 – TSO membership vote on candidates and bylaws
 - Tue., June 3 – TSO General Membership Meeting; outcome of elections and vote on bylaws
 - Tue., July 1 – New council activated
- At this point, Rick objected strongly to Chris having voluntarily "taken over" at the board reminding her that in previous meetings when he had done similarly, he had been reprimanded. Chris took offense to Rick's remarks and attempted to leave the room. Faisal physically contained her.
- No additional meeting would be called for the following Tue., 4/15, unless the Bylaws Committee decided we needed to hold another special meeting.

It was moved and seconded that the meeting be adjourned. The motion was approved unanimously.

The meeting was closed at 5:35 p.m.

Respectfully submitted,
Bev Vernon, TSO Council Secretary