

MINUTES OF TSO COUNCIL MEETING

July 20, 2016
Room V-1120

Meeting called to order at 3:45 pm

Present: President Edie Heppler; Vice President Chuck Kimbrough; Treasurer Arlene LaTurner, Secretary Jordan McCabe; Council members Stephen Denison, Dianne Kester, Brian Leyton, Tom Westman. Webmaster & Faculty Coordinator Virginia Binder, Marketing Committee Chair Joanne Gainen, Events Committee Chair Jerry Harkleroad, Curriculum Committee Chair Chris Steele,

Absent: Council members Nellie Spruch & Strategic Planning Committee Chair Jim Cushing.

Guest: Tim Hay

President's Report (Edie)

- The council unanimously adopted the June 15th, 2016 minutes.
- The council welcomed incoming secretary, Jordan McCabe
- Everyone needs a Gmail address dedicated to TSO for on-line meetings. Just council members, not committee chairs. Edie will email instructions.
 - There'll be a heads-up when an on-line meeting is scheduled. Otherwise, no need to check this Gmail account. On-line meetings will be rare.
- All committee chairs must submit a projected budget to the Council.
- Bylaws: The council adopted by consensus the following change to Section 2 of Article V regarding Roberts Rules of Order: This will be presented at the General Membership meeting in August (Picnic)

Current version: 2. Meetings shall be conducted according to Robert's Rules of Order. For committee meetings of five people or less the presiding officer/chair may suspend the rules.

Revised Version. 2. Meetings **may** be conducted according to Robert's Rules of Order at the discretion of the presiding officer.

Jerry Harkleroad will make up a sign to be presented at the Annual meeting/picnic in order to secure approval of this change.

- The following change was made to the Standing Rules:

Standing Rule V. Meetings

A. At all meetings:

1. Regular council meetings for the 2014-2015 fiscal year will be held on the third Wednesday of the month at 3:15PM, on Bellevue Campus North, in the largest classroom available (effective 8/20/14)

The above Standing Rule will change to:

Regular council meetings for the 2016-2017 fiscal year will be held on the third Wednesday of the month at 3:45 p.m. during the quarter and 1:45 p.m. during school breaks, commonly in room V1118 or V1120.

- The secretary will issue an updated TSO roster after every ten (approximately) new names.

Vice President's Report (Chuck)

Nothing to report.

Treasurer's Report (Arlene)

- The college is slow to post to the accounts.
- Current balance on the books is \$8,991.80. This does not include:
 - Income from the Reggio seminar. \$1,165:
((\$1,630 collected minus \$465 paid to speaker.)
 - The \$5.00 TSO student fees for the summer quarter.

- Payment on May 3: \$50 for visit to BC Planetarium.
- From now on, give Arlene a brief note in her mail folder about all expenses & she will notify the committees what was spent.
 - OK to do this by CC-ing Arlene on an email, but she prefers a written note in her folder by the front desk

Secretary's Report (Jordan)

- We will try a more concise format for the minutes.
- Virginia has transferred the Reservations Coordinator duties to Jordan.

Faculty Report (Virginia)

- We will offer 50 courses for Fall Quarter. Virginia is getting the courses ready for viewing on the TSO website.
- Administration Changes:
 - Carl Ellis, Radhika Seshan, and Kintea Bryant have all left BCCE or are in the processing of leaving.
 - Kintea's temporary replacement is Melissa Carnahan.

Web site report (Virginia Binder)

- The web page was down for 10 days; all fixed and back up.
- Tom is helping with the web post of senior discounts

The council thanks Virginia for all her wonderful work.

Curriculum Committee Report (Chris)

- Council viewed the TELOS registration page on the BCCE website updated by Laurie Philips which includes information regarding the \$5 TSO fee as well as the Fall Quarter Course Preview on September 8.
- Two events per week are planned for September.
 - Tim Hay reports that he's still hopeful that we can get speakers for the Republican/Democrat political workshop. Jaxon Ravens (D) has declined but will send someone who'll coordinate dates with John Carlson (R).

Chris: This event may be scheduled as a third event during a given week.

Marketing Committee Report (Joanne)

- A brochure explaining the purpose of TSO and how students can actively participate in various committees and activities is in the works. Joanne showed the latest version. Based on feedback from the Council, additional work is needed. The final version will be presented at the next meeting.
- Edie: Members of the committee have met with a ValPak representative to promote the TELOS program in Kirkland & Redmond. Initial feedback from BC expressed concern regarding this effort. A final status will be presented at the next meeting.

Events Committee Report (Jerry)

- Alessandro Regio Seminar was very successful. Due to illness, Darina Burina stepped in to cover for him on the last day and was well received.
 - Attendees paid \$15 per day, and there were three days of seminars.

- **Picnic:** The caterer and site are set. Garden tour is set up with five docents — Invitations are going out to the administration – set up will begin at 9 a.m.
 - Program: A PowerPoint presentation regarding the first 30 years will be shown on a loop — a vote on modifications to the bylaws

TELOScope Report (Chris)

- Current TELOScope has been ‘put to bed’ and is being printed.

Miscellaneous

- **Edie** wants pictures of the backs of classroom equipment to aid with set-up. No volunteers. Edie will do it.
- **Chuck:**
 - Five civil rights lectures by Domke are scheduled for August at U-Dub. Email Chuck and he’ll tell you how to get there. They have been offered before, are highly rated, and fill up fast.
- **Joanne:** Organization formerly called ‘Insight’ is now the Eastside Neighbors Network. Website: eastsideneighborsnetwork.com
 - Let’s get TELOS on their agenda.
 - They meet the first Thursday at 8:30 p.m. at City Hall.

Meeting adjourned at 4:49 p.m.
Next meeting will be August 17 at 3:45 p.m.

Submitted by Jordan McCabe
Secretary