

Events Committee Minutes

September 14, 2015

- I. Called to order at 10:30 by Jerry Harkleroad
- II. Attendees:, Jerry Harkleroad, Arnold Kern, Susan Wilkins, Carole Maynard, Tim Hay, Kathy Shoemaker, Edie Heppler, Ann Thurley, Chris Steele
- III. July 16, 2015 minutes were approved as submitted
- IV. Business Items:

1. 2015 Picnic Bellevue Botanical Gardens

- a. Lessons Learned document was distributed (See attachment 1)
- b. Handouts presented regarding items needed and costs incurred for the event (See attachments 2 & 3)
- c. Reimbursement for expenditures will be discussed at the TSO Council meeting on September 16, 2015

Item	Outlay
Net Rental	\$350
Food & Miscellaneous	\$740.45
Total	\$1090.45

Donations	\$515
Rental approved	\$350 (+50 deposit refunded)
Total	\$865
Shortfall (temporarily advanced by Jerry Harkleroad)	\$265

2. 2016 Picnic Bellevue Botanical Gardens

- a. Date reserved: Tuesday, August 23, 2016 from 10 a.m. to 3 p.m.
- b. Jerry has reserved all three sections and paid \$525 + \$250 deposit

3. 2015 Holiday Party December 9 from 12-2 at VFW Hall on 148th

- a. Rental \$320 + \$500 deposit paid by Chris Steele
- b. Members will research options for catering and submit them to Jerry by September 28
- c. In 2014, 90 people attended-no charge
- d. Estimated charge to cover expenses \$20/person
- e. Tessa Viamonte, Carole Maynard's granddaughter, has volunteered to take pictures
 - i. Her website www.tessaviamontephotography.com
 - ii. Jerry will talk to Tessa and confirm understanding regarding her contribution as a portrait/roving photographer

Events Committee Minutes

September 14, 2015

- f. Jerry and Susan will develop event plan for October 9 meeting
- V. For 2015-16, the Events Committee will be responsible for the Summer Picnic and Holiday Party.
- VI. Election Committee
 - a. During the 2014-15 year, the Events Committee oversaw the election of the TSO Council.
 - b. A Special Elections Committee reporting directly to the TSO Council will be responsible for the 2016 election process.
- VII. Meeting adjourned at 11:54 a.m.