

TSO Curriculum Committee Minutes

Thursday, June 25, 2015

- I. Called to order at 10:30 by Kathy Shoemaker who requested that Chris Steele facilitate the meeting
- II. Attendees: Jay Balakrishnan Walt Black, Carol DeCoursey, Fred Fredrickson, Tim Hay, Edie Heppler, Jay Hurwitz, Nancy Rogers, Kathy Shoemaker, Chris Steele, Bob Wilburn, Donnelly Wilburn
- III. Minutes of June 12th meeting approved as submitted
- IV. Angela Young, TELOS Program Manager
 - a. Summer Quarter classes
 - i. *The Arts and Community Identity* has 6 enrollments; *Russian History A* has 8; *Mahatma Gandhi: History and Application of Non-Violence* has 9. No classes have been cancelled due to lack of participants.
 - b. Fall Quarter classes
 - i. Received 65 course proposals; 53 courses will be offered with 7 new instructors. Some new instructors will not start teaching until Winter Quarter as it is important to keep current instructors engaged. One four week course will be offered. Angela is working to be strategic in scheduling so can optimize opportunities for students to take multiple courses.
 - c. Winter Quarter
 - i. Goal for number of recruitments by Curriculum Committee: 3-5
 - ii. Deadlines for submitting proposals have not been determined
 - d. Vetting instructors
 - i. Angela would like the CC to interview the potential instructors it recruits prior to the submission of their course proposals. She suggested that three people interview the candidates and verify that:
 1. They and their subject would fit into the program
 2. They are subject matter competent
 3. How they want to teach the courseNote: Previous teaching experience would not be a requirement
 - ii. Once approved by the interviewers, the course proposal would be forwarded to Angela
 - iii. Angela currently invites either Dee Koger or Virginia Binder to participate in the BCCE interviewing process.
 - e. Student survey
 - i. Purpose: to be used by CC as reference for understanding the types of classes desired by students. It should not be posted on the TSO website.
 - f. Multiple teachers for same course
 - i. In order to teach for TELOS:

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1. The individual needs to be hired and compensated by BCCE
 2. Multiple instructors for the same class are possible but both would need to be hired and they would share the compensation for a single instructor
 3. The individual (s) could volunteer by completing a Volunteer Form (uncompensated).
- g. Project form requirements:
- i. New event need to fill out form
 - ii. For now room reservations for recurring meetings will be handled by Hollis. A new room reservation process will be implemented in the near future. Any change to this process will be communicated to TSO.
- h. TELOS/TSO-UW Retiree Resource Fair- September 22, 2015
- i. More research needed; the Marketing Committee would probably take the lead on this and CC would participate.
- i. Compensation for instructors and speakers
- i. Angela is working to see what can be done to increase compensation.
 - ii. For the present, TSO will pursue investigation of options it can pursue under the auspices of the Strategic Planning Committee
 - iii. Osher pays \$50; CRI pays \$30 + some room for negotiation
 - iv. All TELOS teachers/speakers must be paid the same rate
- j. Political figures as speakers
- i. General guidelines: anyone running for office not allowed; retired politician would be alright as long as not campaigning
 - ii. Subcommittee will discuss in more detail and provide written policy: Carol DeCoursey, Fred Frederickson, Kathy Shoemaker
- k. Coffee & Wisdom
- i. The original intention was to market the quality of the TELOS program by featuring TELOS instructors. Per research conducted by Virginia Binder, most attendees at C&W events are current/recent TELOS students. The recruitment of new students has not been significant.
 - ii. In January, 2016 the responsibility for C&W will move from Jim Cushing, Marketing Committee, to the CC. Since it is no longer considered a marketing expense, BCCE will no longer pay for refreshments. TSO will need to determine how to provide the 'coffee' in Coffee and Wisdom.
 - iii. For the past year, C&W has been in room 1125. Starting in January, the room will probably not be available on Fridays as it will be occupied by the *Year Up* Program. Smaller rooms may be available on Fridays or C&W could move to Saturdays. Goal: keep C&W at North Campus site.

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Note: the event was held in 1125 and at least 2 other classrooms were also required; one for storage of tables; one for refreshments. Future direction will need to be determined based on room availability and student preferences.

- I. Technology Class Offerings
 - i. TELOS students span a wide spectrum regarding current technology: technophobe, naïve user, some knowledge which could be enhanced
 - ii. Depending on demand, TELOS should offer a variety of class options. Class descriptions need to include the targeted level of competence and which technologies will be included.
 - iii. Fall Quarter will offer a Digitize your Life, i.e., download pictures class taught by a current Microsoft employee
- V. Business Items:
 - a. Writers' Forum—Gloria Campbell-will discuss at next meeting
 - b. Recruitment Liaisons:
 - i. Walt Black: LLC will meet after July 4
 - ii. Kathy Shoemaker: Teachers Unions, retired & substitute teachers-effort to be determined
 - c. Recruitment of instructors for Inter-quarter **Seminars**
 - i. Carol DeCoursey:
 - 1. Lessons learned: The Role of the Auditor in Keeping Government Accountable to the People: Brian Sonntag, Washington Coalition for Open Government: June 17 & 23 10:30 am to 12:30 pm
 - 2. Potential: State Senator Cyrus Habib regarding the drive for more public participation via high tech, i.e. citizens testifying before Committees in Olympia committees via YouTube—(Current term ends 2019)
 - 3. Potential: Ethics Crisis among Officers of the Court; CC agreed to pursue
 - ii. Fred Frederickson:
 - 1. Legal Forum II (Fall 2015):
WSBA Senior Lawyers (tentatively September 9 & 16 at 10 a.m.)
 - a. Sal Mungia, attorney, New Marijuana Law
 - b. Tom Hillier, retired federal public defender, Sentencing Reform regarding the populations in prisons and the reasons why geared to non-legal audience.
 - c. Appropriate acknowledgement in publicity/notifications should include appreciation for the cooperation of WSBA Senior Lawyers for their assistance in developing this program

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2. Legal Forum III (December 2015)
 3. Legal forum IV (March 2016)
 - iii. Bob de Michele: absent
 1. Washington State History-Thornton Perry-
 - iv. Chris Steele:
 1. Alessandro Regio:
 - Week of July 13-ISIS and Extremism:
 - Week of July 20-Can you hear me now? Cyber-security and Cyber-warfare:
 - Week of July 27-American Foreign Policy 2: Now and Beyond
 - Need volunteers to collect fee for sessions on July 6, 7, 8 between 11-11:30--
 2. Connie Silbert – later
 - v. Bob & Donnelly Wilburn:
 1. Geology: Stan Chernicoff, U of W emeritus, possible 1.5 hour lecture or 1 day seminar. He teaches 5 part class— Continuing Ed at U of W. Note: Don Charnley another retired geology teacher is not willing to teach at TELOS until John Whitmer retires. Possibility: combination of geology, Washington state history and East King County History. May pursue
 2. Energy: Chris Taylor, built house off grid in Coupeville
 3. Earthquake Preparedness - map your neighborhood
 - d. Recruitment for **Classes**
 - i. Fred Fredrickson:
 1. Winter Quarter 2016-Science for Seniors
- VI. Meeting adjourned at 12:35 p.m.
- VII. Next meeting July 10 10:30

Submitted by Chris Steele