

TSO Events Committee Meeting Minutes

April 8, 2016

Attendees: Jerry Harkleroad (Chair), Chris Steele, Susan Wilkins

The meeting was called to order at 10:30.

The minutes of the March 11th Events Committee meeting were approved by consensus.

1. TSO Elections
 - a. Arnold Kern was absent. Another meeting has been scheduled on Tuesday, April 12 at 1:15 p.m. to discuss the TSO Elections.
2. Summer Picnic-Celebration of TELOS 40th Anniversary
 - a. The Bellevue Botanical Garden space has been rented for August 23, 2016 from 9 a.m. to 3 p.m.
 - b. Jerry has checked with Susan McCann, caterer, who estimates that it would cost \$14-16/per person for a picnic spread.
 - c. Invitees will include members of the former TAG Board as well as the BCCE Administration (around 25 people). As guests, they would not be expected to pay for their meal.
 - d. Chris will provide 30th Anniversary information to committee members. Jerry will connect with John and Bess Billington for advice regarding celebrating the 40th Anniversary.
 - e. Due to space and table/chair considerations, the size of the gathering will be limited to 120 people on a first respond/first reserve basis.
 - f. Remaining deposit for reserving the space at the Botanical Gardens is due in May.
 - g. The TSO Council will need to provide direction regarding charging for participation.
 - h. Further planning will be discussed at the next meeting.
3. Holiday Party
 - a. Jerry will need to verify the date of the reservation (December 6 or 7).
 - b. Depending on feedback from the picnic, Jerry would like to use Susan McCann as the caterer for this event.

The meeting was adjourned at 11:16 a.m.

Respectively submitted,

Chris Steele