

Associated Student Government Bellevue College

Bylaws



[Bellevue College Logo]

Bellevue College
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Bellevue, WA 98007-6406

COMMUNITY COLLEGE DISTRICT VIII

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APPENDIX

Mission Statement

The Associated Student Government (ASG) is responsible for representing the interests and needs of the students of Bellevue College. The ASG accomplishes this by (I) ensuring a welcoming, safe, and inclusive environment, (II) Representing the student community by providing input and collaborating on initiatives with other administrative branches of Bellevue College (BC) and the Bellevue College Governance (BCG) concerning the well-being of the student community, (III) Initiating and coordinating student activities, and (IV) Providing recognition and funding for student-led organisations. Additionally, the ASG Board of Directors oversees the Services & Activities Fee (S&A Fee), the Student Environmental Sustainability Fee (SESF), and the Student Technology Fee (STF).

Article I: Board of Directors

Section 1: Membership

1.1 Positions

The ASG Board of Directors shall consist of the following positions, each position being held by one (1) student:

Executive Positions: President & Vice President

Representatives: Treasurer, Secretary, Social Responsibility Representative, Events Representative, Public Relations Representative, Legislative Affairs Representative, Emerging Technology and Entrepreneurial Representative

1.2 Membership Eligibility Criteria

Candidates for all ASG board of directors positions must submit an application provided by ASG. Candidates are expected to meet the following requirements by the **winter quarter of the year of application**:

- A. Must have a 2.7 cumulative GPA of Bellevue College college-level credits and maintain a 2.5 cumulative and 2.7 quarterly BC college-level GPA throughout the tenure of the position.
- B. Must have completed Twelve (12) college-level credits within Bellevue College for an ASG Secretary position, thirty (30) college-level credits within BC for ASG Representative positions and ASG Executive Board of Directors positions.
- C. Must not hold another paid position at Bellevue College at the time of appointment.

- D. All positions, except Secretary, are expected to present prior experience in leadership in some form.

1.3 Selection of Candidates

Candidates applying for an executive position on the ASG Board of Directors shall be appointed by election of the students as overseen by the Election Committee. Candidates applying to a representative position shall be appointed through a traditional hiring process overseen by the ASG Board.

Section 2: Elections

2.1 Positions determined by Election

Executive positions of the ASG Board (President and Vice President) shall be determined by election of the students.

2.2 Campaigns

Campaigning includes, but is not limited to, the following activities, when such activities are undertaken by a candidate, or a candidate's affiliates:

- A. Distributing or posting flyers or other printed materials to support or oppose a ballot measure, group or candidate.
- B. Addressing crowds to support or oppose a ballot measure, group or candidate.
- C. Use of electronic media to publicly support or oppose a ballot measure, group, or candidate.
- D. Any other public activity intended to support or oppose a ballot measure, group, or candidate.

- E. Wearing and distribution of personal campaign apparel, such as t-shirts, buttons, or pins.
- F. Recruitment of affiliates, implementation of campaign strategies, and production of campaign materials.

2.3 Campaign Rules

Eligible Candidates campaigning for an executive position on the ASG board are required to adhere to the following:

- A. Campaigning will begin the school day following the orientation meeting.
- B. A candidate shall not be in the immediate presence of a person voting or an open ballot.
- C. Social media posts, posters, pamphlets, handouts, and all other campaign materials must be approved by Student Engagement and be used in accordance with the Student Engagement posting policies.
- D. Events related to ASG elections or a campaign must be approved by Election Committee.
- E. Candidates shall not receive any materials or resources from any current ASG Board of Directors member.
- F. Campaign expenditures shall not exceed \$150 USD per candidate and shall not be reimbursed for said expenses. Proof of expenditures must be submitted ten days after election results have been announced. This includes donated goods and services (defined as “any item that is discounted or donated that a candidate, ticket, or ballot measure is using explicitly and solely for campaigning that a candidate would have to otherwise pay for.”)
- G. A candidate may not engage in plagiarism of any form, which is defined as “using another person’s work and presenting it as your own without giving proper credit.” This includes, but is not limited to, quotes, facts, and ideas associated with campaigning.

- H. The use of volunteers must be approved by the election committee prior to any form of public engagement. A volunteer is defined as “any individual that actively supports a candidate or ballot measure.” In all instances, the actions of a candidate’s volunteer(s) constitute action of the candidate. Therefore, a violation of any election policy herein on behalf of a volunteer is the responsibility of the candidate.
- I. Demagoguery of any form is not allowed. This is defined as “a leader who makes use of popular prejudices and false claims or promises in order to gain power.” This behaviour includes, but is not limited to, stoking fears, appealing to emotion, validating false claims and/or false information, lying, and failing to adhere to the ASG Commitment to Civility.
- J. A candidate in an ASG election is considered the victor based on receiving the majority of “yes” votes cast per position. For unopposed positions, there must be yes/no voting options. If an unopposed candidate does not receive the majority of the “yes” votes cast, they are ineligible to apply for that same position for the remainder of that term of office.
- K. In the case of a tie, there shall be one week of additional voting for the tying candidates.
- L. A candidate accepts all decisions made by the Election Committee.

2.4 Violations of Election Policies or Campaign Procedures

Failure to abide by the Campaign Rules outlined in the ASG Bylaws Article 1 §2.3, interfering in an election, or missing campaign orientation meetings may result in the immediate disqualification of a candidate as determined by the Election Committee.

2.5 The Election Committee

I. Responsibilities

The Election Committee is responsible for the following:

- A. Verifying the eligibility of candidates and ratifying the candidate pool.
- B. Determine if a candidate has violated any rules or procedures.
- C. Issuing official warnings and/or disqualifications to candidates whom violate campaign & election rules.
- D. Issue cease-and-desist requesting to stop a campaign from continuing a specific behaviour, act, or practice. Failure to adhere to a cease-and-desist request may result in the disqualification of a candidate.
- E. Hear appeals filed against the election process and make a final decision.
- F. Declare which candidate has been elected for each ASG Executive position.

II. Membership

The Election Committee shall be composed of: (I) The Dean of Student Life (Chairperson) or designee, (II) One BC college staff or faculty, (III) ASG President or designee, (IV) Two ASG officers or students-at-large.

III. Membership Selection

BC college staff or faculty and ASG officers or students at large shall be appointed by the ASG President with the approval of the ASG Executives.

IV. Conflict of Interest

The Election Committee membership shall consist of persons whose presence on the committee do not constitute a conflict of interest as decided by the ASG President and Dean of Student Life.

V. Timeline of Establishment

The Election Committee shall be established and have met at least once prior to the application deadline for ASG positions.

VI. Appeals

A candidate may appeal a decision made by the election committee. All appeals must be brought to the elections committee in writing to be reviewed. At the request of the concerned candidate, they can meet with the Elections Committee. Before issuing a decision, the Election Committee must hear the perspectives of the candidates filed and filed against. A candidate may not appeal an appeals decision.

VI. Appeal Procedures

Any candidate may appeal a decision made by the Election Committee in regard to the election process or a disqualification no later than five (5) business days after the decision has been made.

- A. The appeal must be submitted in writing to the Election Committee chair.
- B. The Election Committee shall hold a public hearing no later than five (5) business days after the submittal of an appeal.
- C. A decision shall be issued by the Election Committee no later than two (2) business days after the public hearing.
- D. Any candidate may appeal the election results no later than five (5) days after the election results are announced. The appeal must be submitted in writing to the Election Committee chair.

Section 3: Training

3.1 Training

After the completion of the elections, the newly elected ASG Board members shall be trained by the outgoing ASG officers or Student Programs Staff.

3.2 Transition

The outgoing ASG Executives, with the Advisor, shall plan a training orientation workshop for the newly-elected members taking office.

Section 4: Expectations & Responsibilities

4.1 Responsibilities by Role

- A. ASG President: *See Schedule A attached hereto*
- B. ASG Vice President: *See Schedule B attached hereto*
- C. ASG Treasurer: *See Schedule C attached hereto*
- D. ASG Secretary: *See Schedule D attached hereto*
- E. ASG Social Responsibility Representative: *See schedule E attached hereto*
- F. ASG Events Representative: *See Schedule F attached hereto*
- G. ASG Public Relations Representative: *See Schedule G attached hereto*
- H. ASG Legislative Affairs Representative: *See Schedule H attached hereto*
- I. ASG Emerging Technology and Entrepreneurial Representative: *See Schedule I attached hereto*

4.2 Expectations for all ASG Board Members

Members of the ASG Board of Directors must:

- A. Work 19 hours per week during regular business hours. Regular business hours are defined by Student Engagement. Board Members are expected to participate in certain projects and events that occur outside of normal business operating hours.
- B. Adhere to the ASG Mission Statement, ASG Constitution, ASG Financial Code, the Bellevue College Governance Charter, and the direction of the Board of Trustees.

4.3 Expectations for ASG Executive Board Members

Executive Members (President and Vice President) are expected to manage and direct all activities of the ASG. Executive Board members are responsible for implementing all matters of legislation enacted by the ASG Board.

Section 5: Member Requirements During Tenure

5.1 Qualifications for all ASG Board Members

For the duration of their tenure in office, all Board members must:

- A. Maintain a minimum grade point average of 2.7 while in office (the Leadership Advisor may verify the GPA of all ASG Board members quarterly).
- B. Be registered for and complete a minimum of eight (8) BC credit hours per academic quarter with the exception of Summer Quarter to remain in office.

Section 6: Conditions & Procedures for the Removal of a Member

6.1 Conditions for the Removal of a Board Member

I. Failure to maintain of 2.7 GPA

If an ASG officer's GPA falls below the academic requirements of 2.7, they will be placed on academic probation by the Leadership Advisor for the remainder of the quarter. Any board member falling below the academic requirements for two (2) consecutive quarters will immediately forfeit their position; no appeals will be available. Any exception such as medical withdrawal must be explained to and approved by the ASG Board of Directors through a two-thirds (2/3) majority vote, excluding abstentions. In the event that a board member does not present their grades for the midterm, they will be given a five-day extension. If, at the end of these five days there is no compliance, s/he will immediately forfeit their position.

II. Dereliction of Duty

Elected and appointed officials may be removed from the ASG Board for dereliction of duty. Dereliction of duty may be defined as, but not restricted to the following at the discretion of the ASG Executives:

- - A. Three (3) unexcused absences from officially scheduled ASG Board of Directors, Student Council or team meetings per term.
 - B. Not being representative of students.
 - C. Lack of confidence that the member is able to perform their duties as expected, such as meeting deadlines, working collaboratively, following through on assigned tasks, maintaining office hours, or attending meetings and/or training sessions, including retreats.

6.2 Procedures for the Removal of a Board Member

The procedures for the removal of a Board member are as follows:

- I. Any ASG officer may submit a formal, written complaint to the ASG Judicial Oversight Chair, stating specifically how the board member is not meeting performance or job expectations. The ASG Judicial Oversight Chair will present the complaint to the ASG Executives. The ASG Executives will meet with the board member in question and the board member issuing the complaint to hear both perspectives. If the board member in question is one the ASG Executives, the person will not be allowed to oversee or participate in official functions regarding their own review.

- II. The ASG Executives will send a formal letter to the board member in question three (3) days after the executive meeting. The formal letter must include the following:
 - A. An explanation of the action(s) made by the board member in question
 - B. The decision of the ASG Executives to issue a warning, a probationary period, or a dismissal of complaint to the board member in question.

- III. If the board member receives probation, the ASG Executives will assign some tasks to the board member which they will have to finish within the probationary period. Probation status of an ASG member is to be kept confidential among the ASG Executives.

- IV. After the two (2) weeks probation, the ASG Executives will reconvene with the board member in question to review the concerns and make one of the following decisions:
 - A. Dismissal of probation period, as which time the board member will be reinstated to the original status and must perform all duties expected.
 - B. Recommendation of a vote of “no confidence” to the ASG Board of Directors at the next official ASG board meeting.

C. Vote of “No Confidence”. A vote of: “no confidence” may be recommended by any student for a lack of confidence in an ASG officer performing their duties as expected, such as meeting deadlines, working collaboratively as a team, following through on assigned tasks, maintaining office hours, or attending required meetings and/or training sessions — including retreats, upholding the duties and responsibilities stated in the ASG By-Laws, or failure of being representative of students.

V. After a vote of “no confidence” is called, a special ASG Board meeting will be held. At this meeting, a decision will be made for the officer in question and should a majority vote be reached. Prior to special meeting, the student officer, along with the advisor, will be informed about the matter by the ASG President.

6.3 Procedures for the Removal of a Board Member by request of a student

- I. Any currently registered student at Bellevue College may call a vote of “no confidence”, provided they have a reasonable amount of written proof that the student officer in question has been continually failing to fulfil their duties.
- II. Upon receiving a student's call to a vote of "no confidence", the ASG President will motion for a vote of "no confidence" at the following meeting, and the ASG Board will take a vote of “no confidence” regarding the concerned board member, who may not have a vote.
- III. If the vote of “no confidence” fails, the ASG Executives can rule and create their own response to the board member by giving the officer in question an extended probationary status, or reinstating the board member to their original status.

- IV. After the end of the probation period and after the board member's status is reinstated, the individual must perform all duties expected. If they do not, a vote of "no confidence" will result in a permanent disqualification of any ASG position.

Section 7: Removal of Members Prior to Inauguration

Individuals elected for executive positions or selected for non-executive ASG positions may be removed from office prior to their inauguration for Dereliction of Duty (See Article 1 §6.1 *Dereliction of Duty*). The process for removing members prior to inauguration is the same as Article 1 §6.2 *Procedures for the Removal of a Board Member*).

Section 8: Vacancies

8.1 Procedures for filling Vacancies

- I. In the event of a vacancy, the ASG Executives will oversee the Vacancy Committee. In the event that one of executive positions are vacant, the remaining executive will appoint a temporary ASG Board member to the vacancy committee with the approval of the ASG Board.
- II. The ASG Vacancy Committee shall announce the vacant ASG Board position(s) open to the ASG Board and the students. They will set a deadline for accepting applications, interview all applicants meeting the position requirements, and select a candidate.
- III. Following elections, in the case of a Presidential vacancy, the position will be filled by either the ASG Vice President or the ASG Treasurer as voted by the ASG Board.

- IV. The ASG Executives may assign a current student to fill any ASG position on an interim basis of up to two (2) months, excluding Summer quarter. They will serve on an interim basis until the above vacancy procedures must be completed.

Article II: Meetings

Section 1: Meeting Procedures

1.1 Minutes

The ASG President may mandate any ASG Board/Committee to keep written minutes of the meetings and provide an agenda to all ASG Board/Committee members two (2) working days prior to the meeting.

1.2 Quorum

The ASG Board of Directors shall not deliberate without quorum, two-thirds (2/3) of the voting members.

1.3 Regular Meetings

The ASG Board of Directors shall hold regularly scheduled meetings every other week and at least twice per month, except the last full week of classes, finals week and during the breaks of each quarter and follow Chapter 42.30 of the Revised Code of Washington. Regular meeting must be established before the first day of Fall Quarter and maintained through the remainder of the current term. During times when meetings are not required, special meetings of the Board may be held to conduct timely business.

1.4 Special Meetings

- I. Any Member of the ASG Board may request a special meeting by submitting a written request to the Chairperson outlining the need for the special meeting.

- II. The ASG Board Chairperson, on receiving such a request, must respond within two (2) business days by either:
 - A. Scheduling a meeting
 - B. Putting in writing the reasons for not calling the meeting to the ASG President/Vice President.

1.5 Voting

I. Eligibility

All members of the ASG Board of Directors are eligible to vote on all issues. Each member is entitled to one (1) vote.

II. Overruling a vote

The ASG Executives, upon agreement, have the right to overrule an unanimous vote.

III. Rights for absent members

Any ASG Board member who is excused from attendance of an official ASG meeting, and wishes to vote on action items that appear on the meeting's agenda may do so by putting into writing/email the following: their specific voting position on the meeting action items, a signature and a date. The proxy or absentee voting document must be turned in to and approved by the ASG Board Chairperson 24 hours prior to the scheduled meeting time.

Section 2: Absences

2.1 Absences

I. Absences

Members of ASG Boards/Committees shall be allowed no more than three (3) unexcused absences per ASG Board/Committee per term. Requests to be excused from an ASG Board/Committee meeting must be submitted in writing to the Chairperson at least twenty-four (24) hours prior to the meeting.

II. Status of meeting absence

The Chairperson shall inform the concerned ASG Board/Committee whether members not present are excused by the next scheduled meeting.

III. Appealing unexcused Absences

An ASG Board/Committee member whose absence was not excused may appeal the Chair's ruling to the concerned ASG Board/Committee at the next meeting. The concerned ASG Board/Committee may overrule the Chair's decision by a simple majority vote.

IV. Termination of absent board members.

The Chairperson of any ASG Board/Committee may recommend to the ASG Board the termination of any member from the ASG Board/Committee who has accumulated more than three (3) unexcused absences.

Article III: Committees

Section 1: The Student Council

1.1 Membership Positions

Positions for the Student Council is stipulated in the Bellevue College Governance Charter.

1.2 SC Chair

The ASG President shall serve as the chair of the Student Council. In the event that the position of ASG President is vacant, then the ASG Vice President shall serve as the interim chair. In the event that both the seats of the ASG President & Vice President are vacant, the ASG Board of Directors shall select an interim SC Chair.

1.3 SC Officers & Vacancies

SC Officers will be selected by the ASG President. Until SC positions are filled, or in the event vacant positions due to resignation, removal, or recall, the ASG Board of Directors will serve as SC Officers.

1.4 Responsibilities

The roles and responsibilities of SC members will be delegated by the ASG President.

Section 2: Established Committees

2.1 Citation Review Committee

I. Purpose

To adjudicate traffic citations issued by the campus Public Safety Department for violations of traffic parking or other rules and regulations, make determinations as to the appropriate disposition, and make recommendations to traffic and parking rules.

II. Membership

The Citation Review Committee shall consist of: Two (2) ASG Board members appointed by the ASG President in consultation with the Judicial Oversight Committee, one (1) staff member appointed by the Vice President of Human Resources, one (1) faculty member appointed by the BCAHE President, and one (1) convener designated by the Vice President of Administrative Services (non-voting position).

III. Responsibilities

To periodically review college traffic/parking rules and regulations and make recommendations to the Vice President of Administrative Services as to any needed changes, as well as make decisions regarding traffic citation appeals.

IV. Meetings

The Citation Review Committee shall meet up to weekly during fall, winter, spring quarters; and, if needed, at other times.

2.2 Services and Activities Fee Allocation (S&A) Committee

I. Purpose

The S&A Committee is to evaluate existing programs, propose program priorities and budget levels, adjust budget requests to the yearly budget allocation, and make official budget recommendations to the ASG Board of Directors as outlined in the *ASG Financial Code*. For a complete breakdown of procedures and operations, please refer to the *ASG Financial Code*.

2.3 Student Environmental Sustainability Fee (SESF) Committee

I. Purpose

The SESF committee is responsible for recommending allocations of the revenues collected from the student's environmental sustainability fee. These allocations should direct BC's sustainability and environmental program investments based on BC's mission and goals, strategic plan, and with the following objectives:

- A. Broaden or enhance the quality of students' academic experience by integrating sustainability into their curriculum.
- B. Promote student's commitment to minimise global warming emissions by supporting the institution's comprehensive plans to achieve climate neutrality.
- C. Provide leadership in our communities and throughout society by modelling ways to minimise global warming emissions towards a thriving, ethical and civil society.

II. Membership

The SESF Committee shall consist of: (I) ASG Social Representative, (II) ASG President, (III) Science and Sustainability President or designee, (IV) One (1) Student-at-large appointed by the ASG President, (V) One (1) Faculty member appointed by the Faculty Union, (VI) One (1) Administrative Staff appointed by the Vice President of Administration, (VII) One (1) Classified Staff appointed by the Classified Union, (VIII) Assistant Dean of Student Programs (Ex-officio member), and (IX) Environmental Advisory Committee Representative (Ex-officio member)

III. Responsibilities

The SESF committee will develop or implement a review process for SESF allocations that will promote awareness of fees, call for proposals, review proposals and make recommendations for budget allocation to the ASG Board of Directors.

IV. Meetings

The SESF committee will meet quarterly; more frequently as needed.

2.4 Student Technology Fee (STF) Committee

I. Purpose

As defined by the current and approved STF Agreement/Contract

II. Membership

As defined by the current and approved STF Agreement/Contract

2.5 C-Building Task Force

I. Purpose

This is a temporary committee that will oversee the C-Building Renovation Project. Please refer to the C-Building Committee Operational Procedures for more information.

Section 3: Establishing New Committees

3.1 Formation of New Committees

The ASG Board of Directors may vote to commission or un-commission any board, committee, or organisation.

Article IV: Student Organisations

Section 1: Definition & Purpose

1.1 Definition

A student organisation is a chartered group of students that may receive funding support from the ASG.

1.2 Purpose

The purpose of a student organisation is to build community and contribute to student life.

Section 2: Procedures & Requirements for Student Organisations

2.1 Chartering

- I. All student organisations **must** complete and turn in the Club Chartering or Club Re-Chartering application to the ASG Board of Directors.
- II. A student organisation must maintain five (5) current students, each registered for five (5) credits and a BC faculty or staff advisor.
- III. A previously chartered student organisation must renew their charter annually to be recognised as a re-charter. **All Club charters expire at the end of each academic year.**

2.2 Requirements For All Student Organisations

All Student Organisations must:

- A. Maintain open membership

- B. Provide a list of at least five (5) students registered at BC, each registered for a minimum of five (5) credits.
- C. Abide by Club Chartering Procedures, ASG Constitution, ASG Bylaws, ASG Financial Code, ASG Commitment to Civility, BC policies and regulations, College District VII policies and regulations, and state and federal laws.
- D. Maintain regular communication with their assigned representative.

2.3 Official Student Organisations

To be recognised as an official student organisation, an organisation's application must be approved by 2/3 vote of the ASG Board following the application review. Student officers and professional employees who are designated as advisors are not paid to manage or run a student organisation.

If an organisation has student officers or advisors who are paid, that organisation may still have access to some College resources and support, but it does not meet the criteria to be designated as a student organisation at BC.

Section 3: Funding

3.1 Rules for funding from ASG

- A. A student organisation cannot request funding prior to one quarter from their approved charter.
- B. A student organisation presenting a funding request must have a representative present at the ASG board meeting.
- C. All student organisations seeking funding must complete and submit the proper form to the ASG Treasurer five (5) business days prior to the next regularly scheduled ASG Board of Directors meeting.
- D. Allocated funds, excluding revenue raised by the student organisation (which will rollover each year), will revert to the account from which it came at the end

of the fiscal year (June 30) or after being inactive for at least one quarter after receiving funds.

- E. The ASG Treasurer, with approval from the Director of Student Programs, may allot emergency funding at his/her discretion to be reviewed during the next ASG Board of Directors meeting.

Section 4: Violations

4.1 Violation Procedures

- I. Any chartered student organisation found in violation of Article IV §2 of the ASG Bylaws shall be referred to the ASG Judicial Oversight Committee. Upon Review, the Judicial Oversight Committee May issue one or more of the following written decisions:
 - A. Allegations dismissed
 - B. Official Warning
 - C. Probation (up to three months)
 - D. Probation and recommendation to the ASG Board of Directors for the following to be considered within ten (10) business days at an official ASG Board of Directors meeting:
 - Revocation or withholding of club charter
 - Revocation, withholding, or freezing of a student organisation's assets and funds
- II. After receiving an **Official Warning**, an organisation must meet with their staff advisor and the ASG Judicial Oversight Committee to develop an action plan to address the issue(s).
- III. After receiving a **Probation**, an organisation:

- A. Must meet with the Director of Student Programs, Staff Advisor, and the ASG Judicial Oversight Committee to develop an action plan to address the issue(s).
- B. Must meet monthly with the ASG Judicial Oversight Committee to ensure the implementation of the action plan.
- C. May have all club assets frozen

Article V: Amendments

Section 1: Amendment Procedures

1.1 Amendment Requirements

Amendments to the ASG Bylaws must be ratified by two-thirds (2/3) vote of the ASG Board of Directors.

1.2 Amending ASG Bylaws or Constitution during Elections

The ASG Bylaws and Constitution cannot be changed during an election cycle for elected positions. An election cycle begins once applications for campaigns are made available to the general public. An election cycle ends once the winning candidates are announced to the general public.

Section 2: History of Amendments

2.1 History of Amendments

I. June 25, 2007

Kristy Chan Motions to Approve ASG By-Laws Recommendation.

Jose Vasquez Seconds.

Approved by a vote of 4-0-0

II. May 25, 2018

Amber Castaneda presents complete bylaw review, assessment and amendments that were negotiated by the ASG Board of Directors during the meeting.

Erika Lamothe moves to approve ASG By-Laws Recommendation.

Tyra Asmore-Barquet Seconds.

Approved by a vote of 5-0-1 (Amber Castaneda abstains)

III. June 1, 2018

Amber Castaneda presents minor amendments to titles & definitions that were negotiated by the ASG Board of Directors during the meeting. Erika Lamothe moves to approve ASG Bylaws recommendation.

Joedy Morrow Seconds.

Approved by a vote of 5-0-1 (Amber Castaneda abstains)

IV. February 8, 2021

Kiseuk (Ki) Ahn presents minor amendments to titles & definitions that were negotiated by the ASG Board of Directors during the meeting. Minor changes to align governing documents of the ASG Board of Directors with each other.

Gia Lang moves to approve ASG By-Laws Recommendation

Emmanuel Tshimanga Seconds

Approved by a vote of 6-0-1 (Ki Ahn abstains)

V. Fall, 2021

Braydon Gemar presents a restructured ASG Bylaws that contains document-wide changes and major reformatting that aligns the Bylaws with all other ASG governing documents. These changes were approved by the ASG Board of Directors.

VI. February 4th, 2022

Braydon Gemar proposes that ASG sanctions the C-Building Renovation Committee. This committee is to oversee the C-Building Renovation Project

APPENDIX

Schedule A – ASG President Job Description

Schedule B – ASG Vice President Job Description

Schedule C – ASG Treasurer Job Description⁹²⁵

Schedule D – ASG Secretary Job Description

Schedule E – ASG Social Responsibility Representative Job Description

Schedule F – ASG Events Representative Job Description

Schedule G – ASG Public Relations Representative Job Description

Schedule H – ASG Legislative Affairs Representative Job Description

Schedule I – ASG Emerging Technology and Entrepreneurial Representative Job
Description