



CHARTERING FORM

BELLEVUE COLLEGE
 3000 Landerholm Circle SE,
 Bellevue WA 98007-6484

Questions?
asqajea@bellevuecollege.edu
studprog@bellevuecollege.edu
 or visit C212



CLUB CHARTERING APPLICATION

Thank you for your willingness in being involved in Student Program!
Before you can start your exciting activities, please fill out the required information about your club.

Today's Date:

What do you up to?

new charter

re-charter

BASIC INFORMATION

Name of the Club:	Faculty/staff advisor name:	
Advisor's e-mail address:	Office Location:	Extension:

CLUB VISION, MISSION, AND GOALS

VISION

Define the optimistic view of the club's preferred future state.

MISSION

Provide purpose and describe how the club will achieve its vision. Emphasize values, culture, and priorities of the club.

GOALS

Specify the objectives that will support the mission and help to attain the vision of the club.

HOW DO YOUR CLUB'S VISION, MISSION AND GOALS BENEFIT BELLEVUE COLLEGE STUDENTS AND/OR COMMUNITY?

CLUB ROSTER *(required)*

By including the contact information below, you approve these names, with their phone numbers and e-mail addresses to hereby be displayed in the ASBC club list serve. The ASBC club list serve will be used by students who are interested in joining your club, in addition to ASBC updates, and club event/activity information. Each club is required to provide contact information so that both interested students as well as Student Programs staff may contact your club.

MAIN CONTACTS

These e-mail addresses below would be the e-mail addresses you want people to contact by when they need to contact your club. It does not have to be the e-mail address of the club's leader(s); it can be the club's e-mail address (e.g. clubname@mailserver.com). The secondary contact person is optional. If you are using club e-mail addresses, then the contact persons' names and IDs is preferred to be the one(s) assigned with the club's e-mail addresses. Student ID number will not be published.

Main contact person (First name, Last name):	Student ID #:
Email address:	Phone number:
Secondary contact person (First name, Last name):	Student ID #:
Email address:	Phone number:

MEMBERS INFO

Members Info includes the main contacts as well, with their Bellevue College or personal e-mail addresses, whichever preferred. These contact information below will be used for Judicial Board's use and not to be published without any consent of the student.

Member #1 (First name, Last name):	Student ID #:
Email address:	Phone number:
Member #2 (First name, Last name):	Student ID #:
Email address:	Phone number:

ADVISOR AGREEMENT

I have read and understand the ASBC Club Policies and Procedures. As an advisor for this ASBC chartered club I will maintain a relationship with club leaders, and keep current with all BC and Student Program policies that may affect the club.

 x
(print name)

To be completed by Student Programs Personnel

Received by:

Date Charter approved by Judicial Board

Initial:

